

## Visual Arts Commission (VAC)

Work Session XIII – Wednesday October 10, 2018 – 5:30 pm to 7:30 pm

**Note Location:** Downtown Library Conference Meeting Room, located at 200 N Dakota Avenue.

### **DRAFT** Meeting Minutes

**Members Present:** Kellen Boice; Sandra Calles; Keith Lapour; Sandra Pay; Ivy Oland; James Zajicek;

**Members Absent:** Zach DeBoer;

**Others Present:** Russ Sorenson, VAC Staff Liaison (City Planning Office)

#### **Work Session XIII Agenda Topic: Public Art Integration in Sioux Falls**

##### **I. Call to Order & Quorum Determination**

*Ivy Oland, VAC Chairperson, called the meeting to order at approximately 5:41 pm.*

##### **II. Welcome & Introductions**

*Chairperson, Ivy Oland, reviewed the purpose of the Working Sessions. Over the past year, VAC members have conducted Public Art Integration research explored and investigated how other cities facilitate policy, administration and management, funding and master planning and inventory and maintenance of public owned artworks. The VAC's focus is to apply public art integration to the city's future Capital Improvements Plans (CIP) projects. Projects to be determined.*

*A TBD percentage allocation for art would be earmarked from the city's Capital Improvement Plan Budget relating to appropriate new or renovation public construction projects - above ground - and having total construction costs over \$50,000. Some examples of appropriate infrastructure projects may include: streetscapes and utilities, public parks, and buildings that provide public services and accessibility, such as libraries, health clinics, fire stations, motor vehicle passenger terminals etc. The TBD percentage allocation would help with construction, installation, and maintenance of the artwork(s).*

*Chairperson, Ivy Oland, summarized that VAC members have been following a general outline and collaborating and wordsmithing on a DRAFT Google document entitled, "Public Art Integration (PAI) 2018 - VAC Member Collaborations". The GOOGLE Link all of the VAC - PAI documents is: <https://drive.google.com/open?id=10fP6U1MtymVj94tjclsKFPfJPtRjtEmA>*

##### **III. Review and Approval of Work Session Meeting Minutes:**

a) September 12, 2018 Work Session;

*VAC Chairperson, Ivy Oland, requested a motion to approve previous Work Session meeting minutes. Commissioner Keith Lapour made a motion to approve the September 12, 2018 Work Session meeting minutes. Commissioner James Zajicek seconded the motion. The motion to approve the September 12, 2018 Work Session meeting minutes passed unanimously.*

**IV. What are the Work Session Ground Rules?**

- a) Governance for Work Sessions – Select a Facilitator
- b) Verify Work Session Meeting Schedule – Dates, Times, Locations
- c) VAC consensus or vote
- d) Documenting VAC Ideas
- e) Public vs. Non-Public Involvement
- f) LISTEN RESPECT RESOLVE OPENESS
- g) Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.  
*No further action was taken by the Commission.*

**V. Determine VAC Focus**

- a) Work Session XI Agenda Development
- b) City of Brookings Public Art Integration - Research Findings & Discussion (Ivy)
- c) Public Art Integration (PAI) Summary - VAC Member Collaborations  
*Due to the lack of a quorum, no formal actions were taken by the Commissioners. However, the small group continued their work drafting a Google document entitled, “Public Art Integration (PAI) - VAC Member Collaborations” 2018.*
- d) Continue Exploration of the five (5) pillars of an art integration strategy. Those pillars include: Policy; Administration; Funding; Master Planning; and Art Inventory and Management). The question items are noted below.

POLICY (Zach DeBoer)

- How do the right people get involved? And When?
- What kind of projects does this apply to?
- Who does it benefit?
- When is budget submitted, reviewed, and approved?
- What qualifies as public art?
- Identify needs and opportunities?
- What qualifies as a public art need or opportunity?
- What are the goals for the public art collection?

ADMINISTRATION and MANAGEMENT (Ivy Oland)

- Who oversees distribution of funds?
- How does public know about this resource?
- Who makes selections/decisions (artists?)
- Who are the stakeholders and their roles and responsibilities?
- What does the management structure look like?
- Does VAC (or appointed person) manage monies, or do we rely on other departments?

FUNDING (~~Larry Crane TBD???~~)

- What is the percentage?
- Is there a way to do public /private funding?
- How is/does the fund become self-sustaining?
- Budget – when, who, how approved?
- Can we find an example of CIP projects from other communities where other department(s) manage the funds?
- Who administers funding?

MASTER PLANNING (Kellen Boice and Sandra Calles)

- What are we doing annually – in terms of work plan, budget?
- Identifying needs & opportunities?
- *Nexus to adopted Cultural Plan*

INVENTORY AND MAINTENANCE (~~Aleta Branson Sandra Calles~~)

- Art Inventory and Maintenance Plans?

*Commissioners Sandra Pay and Keith Lapour have graciously offered their assistance to review/comment on various sections of the DRAFT Google document, “Public Art Integration (PAI) 2018 - VAC Member Collaborations”. The GOOGLE Link all of the VAC - PAI documents is: <https://drive.google.com/open?id=10fP6U1MtymVj94tjclsKFPfJPtRjtEmA>*

**VI. Public Input**

*No public comments received.*

**VII. Homework Assignments**

- a) Continue Literature Review and Research Findings About Public Art Integration*
- b) Continue Review of City Ordinance about VAC Authority, Duties, and Responsibilities*
- c) Adopted Cultural Plan - See GOAL 6 – Cultural Facilities and Public Art Sections 6.1- 6.3*
- d) Each member to provide definition of Public Art Integration*
- e) VAC Dropbox – design element examples for proposed downtown mixed use parking ramp*
- f) Review Forum Questions about public art integration*

**VIII. Announcements**

*No announcements*

**IX. Next VAC Meetings**

- *Future VAC Work Session XIV: November 14, 2018, 5:30 pm – 7:30 pm, DT Library*
- *VAC Regular Meetings: Tuesday, November 20, 2018, 9:00 am, Carnegie Town Hall*

**X. Adjournment**

*With no further business, the VAC’s Work Session meeting adjourned at approximately 7:35 pm.*