



PUBLIC TRANSIT ADVISORY BOARD

DRAFT

Advisory committee to the Mayor on public transit issues
Meeting Minutes

For the meeting on September 23, 2019

Members Present:	Staff present:
Brett Glirbas	Randy Hartman, General Manager
Sean Garney	Jim Feeney, SECOG
Jeri Reed	Tierza Lanham, Paratransit Manger
Erik Nelson	Robert Speeks, Assistant General Manager
Philip Jacobson	Sam Trebilcock, Senior Planner
Allen Svennes	Glen Wright, Operations Manger
Members Absent:	Shawna Goldammer, Planning Proj. Coor.
Mike Lynch	
	Transit Core Team
Citizens in attendance:	Allie Hartzler, Innovation Coordinator
Jeff Wilka	Jason Reisdorfer Dir. Innovation & Tech.

Call to order

With a quorum present, Brett Glirbas Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m.

1. Meeting Procedures

Sam Trebilcock reviewed the meeting procedures.

2. Approval of Agenda: A motion was made by Jerry Reed and a second by Allen Svennes to approve the September 26, 2019 PTAB agenda. The motion passed unanimously.

3. Approval of July 22, 2019 PTAB Meeting Minutes

A motion was made by Jerry Reed and a second by Allen Svennes to approve the July 22, 2019 PTAB minutes as presented. The motion passed unanimously.

4. Public input on non-agenda items: No one came forward.

5. Transit Core Team Update (Informational): Allie Hartzler presented to the board. She announce that Robert Speeks has been added to the Core Team. She explained that she had been on a ride along with Paratransit, and was amazed by the soft skills of the drivers. The drivers are not only skilled, but very kind and familiar with their paratransit riders. She went on to explain the most important Key Performance Indicators (KPIs) including the prompt pick-up and the rides completed. The core team continues to explore options providing more services with fewer buses with a pilot project on Saturday for the on-demand type system.



Jason Reisdorfer explained the pilot continues to be further defined including the service area and the effect on paratransit. The pilot could run as long 12-18 months, and will most likely be launched in June of 2020. Reisdorfer went on to say that many details are still being worked on including the RFP that will be needed for software for the app.

- 6. New Business:** Public Hearing: Proposed Program of Projects – FTA 5307
The public hearing was opened and Sam Trebilcock explained the grant is operating assistance in the amount of \$2,672,764 for FFY 2019. Jim Feeney asked if there was a formula used by the FTA to determine the funding level. Trebilcock responded that there is a formula, but the funding has remained at the same level rather than increasing in tandem with the Sioux Falls population growth.

7. Old Business: 2020 Transit Budget.

Sam Trebilcock reported that the final budget was approved by the City Council on September 17th. Glirbas asked about the purchase of the buses and Trebilcock noted the when the capital purchases would be made, including 2019 for six paratransit buses, and 2020 for six fixed route buses.

8. Reports:

July and August 2019 Operations Reports

Randy Hartman presented the operation reports. The reports were accepted without further discussion.

Board Member Nelson asked if operations were interrupted due to the tornados. Hartman explained that they had provided assistance to Avera Behavior Health to transport patients to other Avera campuses. As trees were cleaned up, routes were detoured by a block or two.

- 7. Adjournment.** Jerry Reed made a motion to adjourn the meeting and Erik Nelson seconded the motion. The meeting was adjourned at 4:50 pm.