



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
For the meeting on February 25, 2019

Members Present:	Staff present:
Brett Glirbas	Jim Feeney, SECOG
Mike Lynch	Tierza Lanham, Paratransit Manger
Erik Nelson	Robert Speeks, Assistant General Manager
Philip Jacobson	Sam Trebilcock, Transportation Planner
Jeri Reed	Ryan Weisenbach, Maintenance Manger
Sean Garney	Glen Wright, Operations Manger
Members Absent:	
Allen Svennes	Transit Core Team
Citizens in attendance:	Jason Reisdorfer, Innovation & IT Director
Kay Gollesch	Jon Klemme, IT Manager

Call to order

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:47 p.m. and made introductory comments.

1. Meeting Procedures Chair

Mike Lynch reviewed the meeting procedures.

2. Approval of Agenda

Sean Garney made a motion to approve the agenda. Jeri Reed seconded the motion. The motion passed unanimously.

3. Approval of January 28, 2019 PTAB Meeting Minutes Chair

Erik Nelson made a motion to approve the January 28, 2019 PTAB agenda. Brett Glirbas seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items Chair

No public input.

5. New Business:

A. Liquidity Policy

Sam Trebilcock informed the board that this policy was recommended for adoption by city auditors to help define a policy on how and when Sioux Area Metro will request funding from the City. Jeri Reed made a motion to approve the Liquidity Policy as presented and written. Philip Jacobson seconded the motion. The motion passed unanimously.

B. 2018 SAM Annual Report

Sam Trebilcock presented ridership and financial data comparing 2018 to previous years. Data presented included passengers per hour, ridership by



route, ridership by special pass, and budget status summary. This item was informational.

C. Paratransit and Free Ride Days

Brett Glirbas asked that the City and SAM should follow the ADA requirements when having free rides on fixed-route buses and should then make sure paratransit is also free on those days. Sam Trebilcock explained that the City believes that it has been following correct ADA policy because the ADA standard only requires that paratransit must be no more than twice the regular fixed route fare which is exclusive of discounts. Brett contends that the ADA definition of discounts does not include free rides. Brett Glirbas made motion that anytime SAM has a free ride day that paratransit should also be free. Jeri Reed seconded that motion. The board discussed the motion and asked if policies could be looked at in greater detail for the next meeting. Brett Glirbas then withdrew his motion and Jeri Reed seconded the withdrawal of the motion. Sean Garney made a motion and Phil Jacobsen seconded the motion to have SAM and the City set draft policies and standards for future free days and visit the impact that the policy would have on operations and finances and to look at comparable transit systems policies for free ride transit days and to bring the results of the research to the next PTAB meeting. The motion passed unanimously.

6. Old Business:

A. Transit Ridership Survey Summary

Sam Trebilcock presented the Transit Ridership Survey Summary and went over new statistics on the number of transfers, trips, and unique riders on an average weekday that SAM services include. This item was informational.

7. Reports:

A. Transit Core Team Update

Jason Reisdorfer provided the board with an update of the transit core team activities. Much of the activities to this point have been gaining public input from various stakeholders and transit riders. PTAB members asked when more information could be provided. Jason invited members to the Transit Core Team meeting room for the next meeting. PTAB members agreed and encouraged the March PTAB meeting to be moved to 3rd Floor City Center. This item was informational.

B. January Operations Report

Brett Glirbas made a motion to defer the January report to the March meeting. Sean Garney seconded the motion. The motion passed unanimously.

8. Adjournment

Brett Glirbas made a motion to adjourn the meeting and Phil Jacobson seconded the motion. The meeting was adjourned at 5:05 pm.