



**PUBLIC TRANSIT ADVISORY BOARD**  
*Advisory committee to the Mayor on public transit issues*  
Meeting Minutes  
for the meeting on June 25, 2018

|                         |   |
|-------------------------|---|
| <b>Members Present:</b> | <b>Staff Present:</b>                   |
| Sean Garney             | Stacy Hagen, City Planning Office       |
| Erik Gaikowski          | Randy Hartman, General Manager          |
| Brett Glirbas           | Robert Speeks, Assistant General Manger |
| Mike Lynch              | Sam Trebilcock, Transportation Planner  |
| Philip Jacobson         | Ryan Weisenbach, Maintenance Manager    |
| Megan Myers             |   |
|                         |   |
| <b>Members Absent:</b>  | <b>Public in Attendance:</b>            |
| Jeri Reed               | Garth Peterson                          |
|                         | Jeff Wilka                              |
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**Call to order**

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

**1. Meeting Procedures**

Mike Lynch reviewed the meeting procedures.

**2. Approval of Agenda**

Mike Lynch made a motion to approve the June 25, 2018, PTAB agenda and Brett Glirbas made motion to add an item on Paratransit Rider city center drop off spot. Philip Jacobson seconded the motion. The motion passed unanimously.

**3. Approval of April 23, 2018 PTAB Meeting Minutes**

Erik Gaikowski made a motion to approve April 23, 2018, PTAB meeting minutes. Megan Myers seconded the motion. The motion passed unanimously.

**4. Public input on non-agenda items**

There was no public input.

**5. New Business:**

**a. Transit Financial Forecast**

Sam Trebilcock reviewed the most recent transit forecast. The forecast continues to show difficulties in the future with keeping transit financially sustainable with

very little ability to expand. This is mainly due to the lack of capital funding available to transit systems. This item was informational.

**b. Transit Offices and Storage Building Renovations RFP**

Sam Trebilcock asked for feedback from the bus tour of 6<sup>th</sup> and Weber. PTAB members recognized the outdated office facilities and see the need to look at updates. Sam went through the RFP's scope of work which included improvements to secure storage, meeting space, shared work spaces; customer service area improvements; improvements to the Parts Room; improvements to the Maintenance Office area. This item was informational.

**c. Drop off point at the City Center**

Brett Glirbas told the other board members that there is not adequate paratransit bus drop off areas at the new City Center building. Jeff Wilka agreed with Brett and said the distance he had to walk from his drop off area was too far. Sam told the board that the City will look into appropriate paratransit drop off areas.

**6. Old Business:**

**D. Marketing Plan Updates**

Sam Trebilcock reviewed real time GPS and showed some examples from other transit systems including Metro Transit in Minneapolis. Board members would like to continue looking at systems that are easy and effective to use for riders. This item was informational only.

**E. Bus Route Change Implementation**

Randy reviewed the bus route changes that will go into effect within the next month. The board asked how Sioux Area Metro will be notifying passengers. Randy said that the buses already have information about the changes and a week before the change more information will be issued including a news release. This item was informational.

**7. Reports:**

**a. April/May Operations Reports**

Randy Hartman reviewed April/May 2018 PTAB operations report. This item was informational only

**8. Adjournment**

Brett Glirbas made a motion to adjourn the meeting and Megan Myers seconded the motion. The meeting was adjourned at 5: 15 p.m

**Any person not able to attend the PTAB meeting may send comments to the City's Transportation Planner for presentation and discussion at the PTAB meeting:**

Sam Trebilcock, Transportation Planner  
City of Sioux Falls, P.O. Box 7402, Sioux Falls, SD 57117-7402  
367-8890 (Ph), [strebilcock@siouxfalls.org](mailto:strebilcock@siouxfalls.org)

**Notice of Upcoming Scheduled Transportation Meetings:**

Public Transit Advisory Board—July 23, 2018, at 3:45 p.m., **City Center, Room 110, 231 N. Dakota Avenue.**  
Metropolitan Planning Organization—July 11 & 12, 2018. Go to [www.siouxfallsmpl.org](http://www.siouxfallsmpl.org) for meeting times and agendas.