



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on November 27, 2017

Members Present:	Staff present:
Sean Garney	Amber Gibson, SECOG
Brett Glirbas	Stacy Hagen, City Planning Office
Philip Jacobson	Randy Hartman, General Manager
Mike Lynch	Robert Speeks, Assistant General Manager
Jeri Reed	Sam Trebilcock, Transportation Planner
Members Absent:	
Erik Gaikowski	
Megan Myers	

Call to order

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. Meeting Procedures

Mike Lynch reviewed the meeting procedures.

2. Approval of Agenda

Brett Glirbas made a motion to approve the November 27, 2017, PTAB agenda. Jeri Reed seconded the motion. The motion passed unanimously.

3. Approval of October 23, 2017, PTAB Meeting Minutes

Jeri Reed made a motion to approve the October 23, 2017, PTAB meeting minutes. Philip Jacobson seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items:

There was no public input.

5. Public Hearing: Proposed Program of Projects – FTA 5307 Program

Mike Lynch announced that this was a public hearing for the Proposed Program of Projects for the FTA Section 5307 Program. Sam Trebilcock reviewed the Proposed Program of Projects for the FTA Section 5307 Program. The proposed projects include operating expenses for Sioux Area Metro. Mike requested public input and there was none. Brett Glirbas made a motion to close the public hearing and Jeri Reed seconded the motion. The motion passed unanimously. Jeri Reed made a motion to approve Proposed Program of Projects for the FTA Section 5307 Program and Philip Jacobson seconded the motion. The motion passed unanimously.

6. New Business:

a. Long-Range Transportation Survey – Transit Results

To follow up on the discussion from the October meeting on the marketing plan and public survey, Sam Trebilcock reviewed transit related results from the Market Research Study conducted in 2014 for the Sioux Falls MPO's Long-Range Transportation Plan. Recommendations from the Board included additional investigation into whether there are potential need-based riders who are not currently riding, why the less than one-year riders did not ride longer, why the more than six-year riders continued to ride, and what would incentivize people to ride more. This item was informational only.

7. Old Business:

a. Transit Depot Reconstruction and Renovation Project Update

Sam Trebilcock provided an update on the Transit Depot Reconstruction and Renovation Project. The project is complete and operating well and an open house/ribbon cutting was held on November 13th. This item was informational only.

8. Reports:

a. October Operations Report

Randy Hartman reviewed the October Operations Report. Randy stated that fixed-route ridership was down 4.48% compared to October 2016 and paratransit ridership was down 6.84% compared to October 2016. Year to date, fixed route ridership is down 1.91% and paratransit ridership is down 11.10%. This item was informational only.

9. Other Business:

- a.** Randy Hartman introduced Robert Speeks, who has been promoted to Assistant General Manager for Sioux Area Metro.
- b.** Sam Trebilcock introduced Sean Garney and welcomed him to the Board. Sam also introduced Stacy Hagen, who will be assisting with minutes.

10. Adjournment:

Brett Glirbas made a motion to adjourn the meeting and Jeri Reed seconded the motion. The meeting was adjourned at 4:51 p.m.