



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on August 28, 2017

Members Present:	Members Absent:
Cherie Gerry	Erik Gaikowski
Brett Glirbas	
Philip Jacobson	Staff present:
Mike Lynch	Amber Gibson, SECOG
Megan Myers	Tierza Lanham, Paratransit Manager
Jeri Reed	Eric Meyerson, General Manager
	Robert Speeks, Operations Manager
Public in Attendance:	Sam Trebilcock, Transportation Planner
Chad Powell	Ryan Weisenbach, Maintenance Manager
Jeff Wilka	

Call to order

With a quorum present, Mike Lynch, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:47 p.m. and made introductory comments.

1. Meeting Procedures

Mike Lynch reviewed the meeting procedures.

2. Approval of Agenda

Sam Trebilcock suggested the addition of an update on the River Greenway Apartment project as Item C under Other Business. Jeri Reed made a motion to approve the modified August 28, 2017, PTAB agenda. Brett Glirbas seconded the motion. The motion passed unanimously.

3. Approval of July 24, 2017, PTAB Meeting Minutes

Philip Jacobson made a motion to approve the July 24, 2017, PTAB meeting minutes. Jeri Reed seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items:

Chad Powell stated that the paratransit buses he was riding broke down and stalled on July 11th and August 12th and asked what was being done to prevent future breakdowns. Sam Trebilcock stated that maintenance is a high priority, but breakdowns do happen with the number of miles put on the vehicles. Ryan Weisenbach added that the system is below the national average for preventative maintenance and that they will continue to monitor it.

5. Old Business:

a. 2018 Transit Budget Update

Sam Trebilcock provided an update on the draft 2018 Transit Budget. He stated that flat and decreased city and federal revenues combined with stagnant ridership and lower than estimated paratransit savings, have created a situation where the future outlook for the transit fund is grim. Sam also reviewed various potential short-term and long-term solutions. Megan Myers requested an update on the cost of the free rides for Veterans program and proposed that the verbiage of the program be reviewed to exclude those that have been dishonorably discharged, which would be similar to a Parks Board policy. Discussion followed on support for the development of a transit authority, implementation of agency fares, implementation of route expansions and restructuring, and revision of the paratransit points policy. This item was informational only.

b. Transit Depot Reconstruction and Renovation Project Update

Sam Trebilcock provided an update on the Transit Depot Reconstruction and Renovation Project. Sam stated that the project is going well and should be complete by mid-October. This item was informational only.

c. River Greenway Apartments Update

Sam Trebilcock reviewed the email previously provided to the Board and stated that continued paratransit services coordination would take place with the property manager if and when temporary rental relocations occur. Jeff Wilka stated that he lives in the apartments and that several other residents use both fixed route and paratransit. This item was informational only.

6. Reports:

a. FTA Grant Requests

Amber Gibson reviewed the current FTA grant request for 2017 operating assistance. This item was informational only.

b. July Operations Report

Eric Meyerson reviewed the July Operations Report. Eric stated that fixed-route ridership was down 3.25% compared to July 2016 and paratransit ridership was down 10.97% compared to July 2016. Year to date, fixed route ridership is down 0.81% and paratransit ridership is down 10.25%. Eric pointed out that road calls were higher in July for paratransit than fixed route, but that on average, paratransit road calls are lower than fixed route. Eric also stated that he did some quick calculations on the cost of the free rides for Veterans program and determined that it costs approximately \$27,000 per year. This item was informational only.

c. Announcement of New SAM General Manager

Eric Meyerson stated that he would be retiring at the end of the September and that Randy Hartman would assume the role of General Manager as of September 15th. This item was informational only.

7. Adjournment:

Brett Glirbas made a motion to adjourn the meeting and Jeri Reed seconded the motion. The meeting was adjourned at 4:52 p.m.