



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on June 26, 2017

Members Present:	Public in Attendance:
Erik Gaikowski	Wendy Butler-Boyesen
Mike Lynch	Chad Powell
Jeri Reed	
	Staff Present:
Members Absent:	Amber Gibson, Planner II, SECOG
Cherie Gerry	Randy Hartman, Assistant GM
Brett Glirbis	Tierza Lanham, Paratransit Manager
Philip Jacobson	Eric Meyerson, General Manager
Megan Myers	Robert Speeks, Operations Manager
	Sam Trebilcock, Transportation Planner
	Ryan Weisenbach, Maintenance Manager

Call to order

Without a quorum present, Erik Gaikowski, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:48 p.m. and made introductory comments.

1. Public input on non-agenda items:

Chad Powell asked how the draft 2018 Transit Budget would affect paratransit. Sam Trebilcock stated that it would be discussed during the agenda item.

2. New Business:

a. New Transit Shelter Locations

Sam Trebilcock reviewed potential bus stop shelter relocations and additions. This item was informational only.

b. 2018 Transit Budget - draft

Sam Trebilcock reviewed the draft 2018 Transit Budget. Sam stated that there is a projected gap of approximately \$160,000 that will need to be filled by transferring additional paratransit rides to CCTS and a possible monthly fare increase. Additional paratransit cost saving methods, such as the implementation of an agency rate, also need to be explored to keep the transit budget solvent. Sam also stated that he intends to have additional updates and discussions on increasing ridership at upcoming meetings. This item was informational only.

3. Old Business:

a. Transit Depot Reconstruction and Renovation Project

Sam Trebilcock provided an update on the Transit Depot Reconstruction and Renovation Project. The canopy has come down and the project is a couple of weeks

behind schedule due to delayed supplies. Sam stated that he hopes the time will be made up so that the project is still complete in October. Wendy Butler-Boysen stated that the additional shelters that were brought in to the temporary bus depot location are appreciated, but that the fence has limited the accessibility to use the overpass as a shelter. This item was informational only.

b. RouteMatch Software Update

Tierza Lanham provided an update on the RouteMatch Software being used for paratransit. Tierza stated that the software has made scheduling and dispatching easier, groups rides well, and has automated data tracking and ride notifications. Additional information will be provided at a later date on cost savings and other efficiencies created as a result of the software. This item was informational only.

4. Reports:

a. May Operations Report

Eric Meyerson reviewed the May Operations Report. Eric stated that fixed-route ridership was up 5.17% compared to May 2016 and paratransit ridership was down 14.08% compared to May 2016. Year to date, fixed route ridership is down 1.27% and paratransit ridership is down 11.65%. This item was informational only.

5. Adjournment:

Erik Gaikowski adjourned the meeting at 4:26 p.m.