



## PUBLIC TRANSIT ADVISORY BOARD

*Advisory committee to the Mayor on public transit issues*

Meeting Minutes

for the meeting on June 27, 2016

### **Members present:**

Erik Gaikowski  
Cherie Gerry  
Greg Johnson  
Megan Myers  
Jeri Reed

### **Public in attendance:**

A. Scott Boykin Jr.  
Kay Gollesch  
Makenzie Huber  
Mike Lynch

### **Members absent:**

Brett Glirbas  
Philip Jacobson

### **Staff present:**

Dennis Erckfritz, Operations Manager  
Amber Gibson, Planner II, SECOG  
Randy Hartman, Assistant GM  
Sophie Johnson, Planning & Zoning  
Intern  
Tierza Lanham, Paratransit Manager  
Eric Meyerson, General Manager  
Sam Trebilcock, Transportation Planner

### **Call to order**

With a quorum present, Erik Gaikowski, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

### **1. Approval of April 25, 2016, PTAB Meeting Minutes**

Greg Johnson made a motion to approve the April 25, 2016, PTAB meeting minutes. Cherie Gerry seconded the motion. The motion passed unanimously.

### **2. Public input on non-agenda items:**

There was no public input.

### **3. New Business:**

#### **a. Election of Officers**

Cherie Gerry nominated Erik Gaikowski as Chair and Greg Johnson seconded the motion. There were no other nominations. Jeri Reed made a motion to cease nominations and Cherie Gerry seconded the motion. The motion passed unanimously. Jeri Reed made a motion to unanimously accept Erik Gaikowski as Chair and Cherie Gerry seconded the motion. The motion passed unanimously.

Greg Johnson made a motion to nominate Cherie Gerry as Vice Chair. Cherie Gerry made a motion to nominate Megan Myers as Vice Chair. There were no other nominations. Jeri Reed made a motion to cease nominations and Greg Johnson seconded the motion. The motion passed unanimously. A vote was held with three ayes to nominate Megan Myers as Vice Chair. A vote was held with one aye to nominate Cherie Gerry as Vice Chair. Greg Johnson made a motion to approve

Megan Myers as Vice Chair and Jeri Reed seconded the motion. The motion passed unanimously.

**4. Old Business:**

**a. Transit Development Plan**

Sam Trebilcock stated that he and Eric Meyerson are continuing work on the Transit Development Plan and that four stakeholder meetings had been held. Sam reviewed the goals of the plan and Eric Meyerson reviewed the proposed route changes. Sam stated that the next step will be to obtain additional public input through public meetings and then a more complete report will be presented to PTAB and then to Council. A. Scott Boykin Jr. inquired as to why the fixed route system has not expanded and evolved as the City has grown in size and population. This item was informational only.

**b. CCTS/RCPT Pilot Project**

Sam Trebilcock stated that the pilot project was started in early June, and needed to be paused due to some to the need to revamp some procedures. The pilot project is planned to begin again in approximately three weeks. This item was informational only.

**c. Draft Bylaw Changes**

Sam Trebilcock reviewed the draft revisions to the Bylaws and draft Meeting Procedures document for input from the Board. The revised Bylaws and Meeting Procedures document will be brought back to PTAB at an upcoming meeting for approval. This item was informational only.

**5. Reports:**

**a. April & May Operations Report**

Eric Meyerson reviewed the April and May Operations Reports. Eric also stated that fixed-route ridership was up 6.53% and paratransit ridership was up 3.74%, compared to May 2016. Eric also stated that fixed route ridership is down 5.11% year to date and paratransit ridership is down 1.26% year to date. This item was informational only.

**b. FTA Grant Requests**

Amber Gibson reviewed three outstanding Federal Transit Administration (FTA) grant requests, including a 5307 Formula Operating grant, a 5339 Capital Sub-allocation grant, and a 5539(b) Capital grant. Each of the three grants is pending FTA review and approval. This item was informational only.

**6. Adjournment:**

Jeri Reed made a motion to adjourn the meeting and Greg Johnson seconded the motion. The meeting was adjourned at 4:54 p.m.