



PUBLIC TRANSIT ADVISORY BOARD

Advisory committee to the Mayor on public transit issues

Meeting Minutes

for the meeting on April 25, 2016

Members present:

Erik Gaikowski
Brett Glirbas
Cherie Gerry
Philip Jacobson
Greg Johnson
Megan Myers
Jeri Reed

Staff present:

Dennis Erckfritz, Operations Manager
Amber Gibson, Planner II, SECOG
Tierza Lanham, Paratransit Manager
Eric Meyerson, General Manager
Sam Trebilcock, Transportation Planner

Public in attendance:

Mark Lee
Chad Powell

Call to order

With a quorum present, Erik Gaikowski, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. Approval of March 28, 2016, PTAB Meeting Minutes

Brett Glirbas made a motion to amend the March 28, 2016, minutes. There was no second and the motion failed. Greg Johnson made a motion to approve the March 28, 2016, PTAB meeting minutes. Phillip Jacobson seconded the motion. The motion passed unanimously.

2. Public input on non-agenda items:

Chad Powell asked the Board to consider touring the new DakotAbilities facility on June 13th or 14th. Chad will send additional information to Sam Trebilcock, who will then distribute it to the Board.

3. New Business:

a. 2015 Complete Streets Report

Sam Trebilcock reviewed the 2015 Complete Streets Report. Sam stated that a complete streets policy was adopted by City Council last summer to consider pedestrians and bicycles in addition to vehicles when designing streets. This is the first report since adoption of the policy. This item was informational only.

b. Procedure for Public Input at PTAB

Sam Trebilcock reviewed a draft procedure for allowing public input at PTAB meetings. Discussion followed. Sam will continue to refine the procedure and bring it back to PTAB at the next meeting. This item was informational only.

4. Old Business:

a. Transit Development Plan

Sam Trebilcock stated that he and Eric Meyerson are continuing work on the Transit Development Plan, including developing options for improving service. Sam stated that the next step will be to reach out to stakeholders for input. This item was informational only.

b. Update on Management Contract

Sam Trebilcock stated that the RFP for the transit management contract had been released and proposals are due this Thursday. The review committee will then meet to review the proposals and an agreement should be in place by this fall. This item was informational only.

c. Update on Elimination of Tripper Routes

Sam Trebilcock stated that City Council approved the elimination of school tripper routes as recommended by PTAB. As part of the agreement with the school district, Sioux Area Metro will accept students' school bus passes to complete their rides. This item was informational only.

5. Reports:

a. March Operations Report

Eric Meyerson reviewed the March Operations Report. Eric stated that ridership by veterans has reached approximately 5,000 rides per year, or about 200 rides per month. Eric also stated that fixed-route and paratransit ridership were both down just over 7%, compared to February 2016. Sam Trebilcock added that gas prices have been down, which is a large part of the decreased ridership, in addition to the elimination of the school pusher buses. This item was informational only.

6. Adjournment:

Brett Glirbas made a motion to adjourn the meeting and Jeri Reed seconded the motion. The meeting was adjourned at 4:46 p.m.