



PUBLIC TRANSIT ADVISORY BOARD
Advisory committee to the Mayor on public transit issues
Meeting Minutes
for the meeting on October 24, 2016

Members present:	Members absent:
Erik Gaikowski	Cherie Gerry
Brett Glirbas	Megan Myers
Philip Jacobson	
Mike Lynch	Staff present:
Jerri Reed (arrived at 3:46 p.m.)	Dennis Erckfritz, Operations Manager
	Amber Gibson, Planner II, SECOG
Public in attendance:	Melissa Gibson, Planner, SECOG
A. Scott Boykin Jr.	Randy Hartman, Assistant GM
Joe Dvorak	Eric Meyerson, General Manager
Margaret Moxnes	Sam Trebilcock, Transportation Planner
Chad Powell	Ryan Weisenbach, Maintenance Manager

Call to order

With a quorum present, Erik Gaikowski, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. Meeting Procedures

Erik Gaikowski reviewed the meeting procedures. Jerri Reed arrived at this time.

2. Approval of Agenda

Brett Glirbas made a motion to approve the October 24, 2016, PTAB agenda. Phil Jacobson seconded the motion. The motion passed unanimously.

3. Approval of September 26, 2016, PTAB Meeting Minutes

Mike Lynch made a motion to approve the September 26, 2016, PTAB meeting minutes. Brett Glirbas seconded the motion. The motion passed unanimously.

4. Public input on non-agenda items:

There was no public input.

5. Public Hearing: Proposed Program of Projects – FTA Section 5307 and 5339(b) Programs

Erik Gaikowski announced that this was a public hearing for the Proposed Program of Projects for the FTA Section 5307 and 5339(b) Programs. Sam Trebilcock reviewed the Proposed Program of Projects for the FTA Section 5307 and 5339(b) Programs. The proposed projects include operating expenses for Sioux Area Metro and the downtown bus depot renovation project. Erik requested public input and there was none. Jerri Reed made a motion to close the public hearing and Phil Jacobson seconded the motion.

The motion passed unanimously. Jeri Reed made a motion to approve Proposed Program of Projects for the FTA Section 5307 and 5339(b) Programs and Brett Glirbas seconded the motion. The motion passed unanimously.

6. New Business:

a. Agency Rates

Sam Trebilcock reviewed the definition of agency rates including the goals of implementing agency rates, including a more flexible fleet with smaller vehicles. Erik Gaikowski opened the topic up to public comment. Chad Powell asked whether the agency rates would need to go before Council for approval and Sam said that they would. Chad also asked how many vans would be purchased if agency rates were implemented and Sam stated that the time it takes to reduce agency rides will affect the ability to make the fleet more flexible. Joe Dvorak stated that the agency rates will impact the lives of citizens in the community as agencies don't have extra funding to pick up the cost and would not get additional funding from the State for transportation. He added that it will cause limitations on what people can do in the community. Sam stated that there may be a public hearing at the PTAB meeting in November regarding agency rates. This item was informational only.

b. 2017 Meeting Dates

Sam Trebilcock reviewed the 2017 Meeting Dates that were included in the agenda packets. He stated that there are 11 meetings, each held on the fourth Monday of the month, except for the May meeting which is held on the third Monday to accommodate the holiday. This was informational only.

7. Old Business:

a. Travel Training and the SAMbassador Program

Melissa Gibson reviewed recent travel training efforts and requested suggestions from the Board. Suggestions included working with assisted living facilities and the Coalition on Aging. Phil Jacobson reviewed the SAMbassador Program that he implemented at Citi and Sam Trebilcock stated that it is a good model to follow at other businesses. Additional suggestions from the Board included a free ride day for businesses, holding a press event with the Mayor riding the bus, and targeting the top five employers to designate a SAMbassador. This was informational only.

8. Reports:

a. September Operations Report

Eric Meyerson reviewed the September Operations Reports. Eric stated that fixed-route ridership was up 0.06% and paratransit ridership was down 12.63%, compared to September 2015. This item was informational only.

9. Adjournment:

Brett Glirbas made a motion to adjourn the meeting and Jerri Reed seconded the motion. The meeting was adjourned at 4:41 p.m.