

## PUBLIC TRANSIT ADVISORY BOARD

*Advisory committee to the Mayor on public transit issues*

### Meeting Minutes for the meeting on June 27, 2011

**Members present:**

Jean Crowe  
Greg Johnson  
Julie Johnson Dresbach  
Deb Nelson

**Members absent:**

Kate Heligas  
Jim Madsen  
Chris Schiltz

**Public in attendance:**

Jimmy Crawford  
Phillip Kirton  
Chad Powell  
Jeremy Stertz  
John Stru

**Staff present:**

Debra Gaikowski, Transit Planner  
Dennis Erckfritz, Operations Manager  
Randy Hartman, Assistant General Manager  
Tierza Lanham, Paratransit Manager  
Bill McCarty, Maintenance Manager  
Karen Walton, General Manager

**Call to order**

Greg Johnson, Chair, called the Public Transit Advisory Board (PTAB) meeting to order at 3:45 p.m. and made introductory comments.

1. **Introduction of New Board Members**

Greg Johnson introduced new board member, Jean Crowe. Jean talked about herself and gave a brief background.

2. **Approval of May 23, 2011, PTAB Meeting Minutes**

Julie Johnson Dresbach made a motion to accept the May 23, 2011 PTAB meeting minutes as written. Deb Nelson seconded the motion. Motion passed unanimously.

3. **Public input on non-agenda items**

Chad Powell had questions about cancellations due to severe weather and whether he would accumulate points under the No-show Policy. Karen Walton explained the policy and that, in this event, points would not apply.

There is still some confusion at DakotaAbilities (DA) in regard to the new No-show Policy. Tierza Lanham will email the management staff at DA to clarify the matter.

4. **Public Hearing – Final Program of Projects**

Debra Gaikowski explained that the Federal government recently released remaining grant funds under the 5307 Program for FY 2011. The City intends on using these funds for operating assistance. No comments were received from the public. Julie Johnson Dresbach made a motion to accept the Final Program of Projects. Deb Nelson seconded the motion. Motion passed unanimously.

5. **Old Business:** None

6. **New Business:**

a. **By-laws modification**

Debra explained that the way the current By-laws for the Public Transit Advisory Board are written, they do not allow for a Vice-chair, in office for two years, to be elected chair. A modification was made to the By-laws that will now allow this. After discussion, Julie Johnson Dresbach made a motion to approve the By-laws as amended. Deb Nelson seconded the motion. Motion passed unanimously.

7. **Reports:**

a. **May Operations Report**

Karen Walton's discussion focused on the decline in ridership and possible reasons for that. Questions by the Board members were fielded by Karen.

b. **Transit Marketing Committee Report**

Debra mentioned current transit marketing efforts. They included participation in the Fourth of July parade, a new bus wrap, QR code posters, detour signs for bus stop signs, and the approval of route changes by the City Council.

c. **Service Requests Report**

A request was received to access the Shirley/Louise Avenue area on the new Route 11 on the inbound as well as the outbound. The new Route 11 will be modified to address this request.

8. **Other Business:**

Debra discussed the elimination of Route 12 and how that affects service to the new Social Security Administration building.

**Adjournment**

Meeting was adjourned at 4:13 p.m.