

**Falls Community Health Governing Board Minutes**  
**Thursday, November 17, 2016, at 12:00 pm**

**Present:** Susy Blake, Gwendolyn Martin-Fletcher, Jim Kellar, John Peterson, Jonathon Ott, Katie Reardon, Bruce Vogt, Cindy Binkerd

**Absent:** Joyeuse Urwibutso, Linda Karnof, Tracy Johnson,

**Staff Present:** Alicia Collura, Dr. Jennifer Tinguely, Dr. Stephanie Schmitz, Lonna Jones, Lisa Stensland

Call to Order: The meeting was called to order by Jim Kellar at 12:00 pm.

Jim passed a letter from Governor Daugaard to the board regarding Medicaid Expansion.

A motion was made to approve the consent agenda items including the minutes for Falls Community Health Governing Board dated October 20, 2016, and the QA/QI minutes dated October 20, 2016 supported by Bruce, seconded by John, motion carries.

**FINANCIAL REPORT:**

The Falls Community Health reports attached are through the month ending October 31, 2016. We are 83% through the fiscal year. The last financials presented were through the month of September 2016.

**Operating Revenues:**

- Net Patient Revenue consists of all patient charges/fees. Total Net Patient Revenue for October came in at \$570,962 which is 78% of the YTD actuals to annual budget. 2016 Net Patient Revenue is unfavorable \$294K to YTD budget.
- Total Grant Revenue of \$329,840 includes grant drawdowns from the Community Health Center, Ryan White Part C, and HIV Prevention and Refugee grants.
- Total Other Revenue is \$3,406.

Total Operating Revenues YTD October is \$7.4M, which is 84% YTD actuals to annual budget. 2016 Total Operating Revenues are favorable \$97K to YTD budget.

**Operating Expenses:** Operating expenses are classified within 7 categories. Total expenses were \$770,210 for the month of October.

- Personnel expenses are at 76% of the budget. 2016 is \$477K favorable to YTD budget.
- Professional Services are at 84% of the YTD budget. This category includes payments to Center for Family Medicine, locum providers, interpreter services and laboratory expenses. 2016 is \$19K unfavorable to YTD budget.
- Rentals are at 96% of the YTD budget. Technology charges occur in July of every year.
- Repair and Maintenance is at 66% of the YTD budget. 2016 is favorable \$10K to YTD budget.
- Supplies and Materials are at 83% of YTD budget. Category includes general medical and dental supplies, immunization & pharmaceuticals as well as the monthly maintenance of the electronic medical and dental software systems. 2016 is \$4K favorable to YTD budget.
- Training is at 89% of the YTD budget. The majority of expense are continuing education expenses and out of state travel. 2016 is \$4K unfavorable to YTD budget.
- Utilities are at 50% YTD budget. The majority of this expense occurs quarterly. Last payment occurred in October.

**Non-operating Revenue (Expense):**

- Other Revenue is at 87% of the budget and includes USD dental lease payments and recovery of prior year revenue.

➤ Estimated Uncollectible Revenue is (\$154,283) for October 2016 and is \$42K unfavorable to YTD budget.

**Net Income (Loss):** October actuals are \$103K and YTD (\$506,254). 2016 is \$126K favorable to 2016 budget.

Motion made to approve the financial report supported by Gwen, and seconded by Suzy, motion carried.

**QUALITY:**

**Dental Report**

Completed treatment Plans 61%

Chart Accuracy 93%

No Show Rate 16%

**School Statistics**

	2015	2016	decay rate	treatment completed
Hawthorne	96	139	58%	93%
Hayward	128	144	76%	86%
Terry Redlin	49	17	84%	96%

We are still having problems getting Terry Redlin participation. We will be doing school screening next week at Terry Redlin and we are hopeful that will increase participation.

The School Screenings and fluoride varnishes have been completed at Hawthorne and Hayward with 1150 children screened and 275 free fluoride varnishes provided. Each child was given oral hygiene instructions and a new toothbrush.

Dr. Schmitz and Dr. Johnson attended the National Network for Oral Health Access in Denver this month.

Dashboard Collaborative Phase II is underway since September 2016. In addition to the five pilot teams, 26 new clinics from around the country were added to the collaborative. It continues to be a good experience in dental quality improvement. It also has been an invaluable networking opportunity for best practices in FQHC dental clinics. The next learning session is scheduled for early January. Dr. Schmitz and Dr. Naber will be attending this training. We are still very involved in the Dashboard Collaborative and we have made steady progress in improving outcomes with our patients. We continue to improve on all the measures we are monitoring.

**RISK MANAGEMENT REPORT:**

The risk management report allows us to identify areas of risk and make corrections with in the following year. Some of the areas identified last year included, MRI follow-ups, universal lockdown of the facility, and incident reporting. Some implementations that have occurred include the radiology tech is now checking on the follow up. Risk Management helped develop a universal lockdown system and a policy was developed to address a power outage at the schools so that vaccine could remain viable. Workflows for delinquent differed orders were updated. Incidents and occurrences policy has been streamlined and better reflects practice.

**ACCESS:**

Motion to accept the credentialing and privileging of Jennifer Haubert, NP as presented by Dr. Tinguely supported by Bruce, seconded by Suzy, motion carried.

**EXECUTIVE DIRECTOR'S REPORT:**

The Ryan White Grant is due in December.

The second reading of the Tobacco Free Public Space ordinance will be on December 6<sup>th</sup>.

Medicaid Expansion work has halted but the Governor may work on other options.

Ann Fullenkamp will be retiring on Friday November 18, the board members are welcomed to come.

Motion to move to executive session supported by Gwen, seconded by Katie.

Motion to move from executive session supported by Gwen, seconded by Suzy.

Motion to adjourn, supported by Gwen, seconded by Suzy, motion carries. 1:15 pm



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Jim Kellar- Board Chair  
December 15, 2016

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