

City of Sioux Falls  
Civil Service Board  
***MINUTES***

September 2, 2015  
Human Resources Conference Room  
12 Noon

MEMBERS PRESENT: Carpenter, Hanson, Hitzemann

MEMBERS ABSENT: Burnley

STAFF PRESENT: Uthe and O'Toole

- 1) The meeting was called to order at 12:14 p.m. on September 2, 2015.
- 2) **A motion was made by Hitzemann and seconded by Carpenter to approve the minutes of the July 8, 2015, meeting.** Motion carried unanimously.
- 3) **A motion was made by Carpenter and seconded by Hitzemann to extend the current eligibility lists for nine months or as requested for the following positions:**
  - a. Entrance Eligibility List 3773 IT Infrastructure Manager
  - b. Promotional/Transfer Eligibility List 3774 IT Infrastructure Manager
  - c. Entrance Eligibility List 3779 Animal Control Supervisor (6 months)
  - d. Entrance Eligibility List 3783 Nurse Case Manager
  - e. Promotional/Transfer Eligibility List 3786 Zoning Enforcement OfficerMotion carried unanimously.
- 4) **A motion was made by Hitzemann, seconded by Carpenter to approve the advertising, eligibility lists and classification plan amendments as set forth in Exhibit A.** Motion carried unanimously.
- 5) **A motion was made by Hitzemann, seconded by Carpenter to order the personnel actions recorded as set forth in Exhibit B.** Motion carried unanimously.

**A motion was made by Carpenter, seconded by Hitzemann that the Civil Service Board enter Executive Session to discuss personnel issues at 12:23 p.m.** Motion carried unanimously. **A motion was made by Hitzemann, seconded by Carpenter to exit Executive Session at 12:28 p.m.** Motion carried unanimously.

- 6) **A motion was made by Carpenter, seconded by Hitzemann to order the disciplinary actions as set forth in Exhibit C to be recorded.** Motion carried unanimously.
- 7) **Having no further business, a motion was made by Hitzemann and Carpenter seconded to adjourn the meeting. Motion carried unanimously.**

The Board will meet on Wednesday, November 4, 2015, at noon in the Human Resources Conference Room.

Meeting was adjourned at 12:30 p.m.

Respectfully submitted by Bill O'Toole, Recording Officer

## Exhibit A – September 2, 2015, CSB Meeting

### 1. Advertising: Reporting Period – June 22, 2015 – August 16, 2015

Human Rights Community Coordinator	System Administrator
Landfill Operations Manager	Custodial Worker
Police Records Supervisor	Police Officer
Registered Nurse	Landfill Scale Operator
Principal Engineer	System Administrator
Technical Clerk	

### 2. Eligibility List – Reporting Period – June 22, 2015 – August 16, 2015

3772	PROMO/TRANS	LEAD MAINTENANCE MECHANIC, WATER RECLAMATION	9-Sep-15
3773	ENTRANCE	IT INFRASTRUCTURE MANAGER	9-Sep-15
3774	PROMO/TRANS	IT INFRASTRUCTURE MANAGER	9-Sep-15
3775	ENTRANCE	BRANCH LIBRARIAN	11-Sep-15
3776	PROMO/TRANS	BRANCH LIBRARIAN	11-Sep-15
3777	ENTRANCE	MAINTENANCE MECHANIC - WATER RECLAMATION	11-Sep-15
3778	ENTRANCE	POLICE OFFICER	N/A
3779	ENTRANCE	ANIMAL CONTROL SUPERVISOR	26-Sep-15
3780	ENTRANCE	SANITARY LANDFILL SUPT	1-Oct-15
3781	PROMO/TRANS	SANITARY LANDFILL SUPT	1-Oct-15
3782	ENTRANCE	LIBRARY ASSOCIATE	6-Oct-15
3783	ENTRANCE	NURSE CASE MANAGER	9-Oct-15
3784	PROMO/TRANS	NURSE CASE MANAGER	9-Oct-15
3785	ENTRANCE	ZONING ENFORCEMENT OFFICER	15-Oct-15
3786	PROMO/TRANS	ZONING ENFORCEMENT OFFICER	15-Oct-15
3787	ENTRANCE	RECREATION PROGRAM SPECIALIST	20-Oct-15
3788	ENTRANCE	CODE ENFORCEMENT MANAGER	21-Oct-15
3789	ENTRANCE	FIREFIGHTER	N/A
3790	ENTRANCE	FIRE APPARATUS OPERATOR	N/A
3791	PROMO/TRANS	ENVIRONMENTAL/STORM WATER MANAGER	27-Oct-15
3792	ENTRANCE	ENGINEERING TECHNICIAN	31-Oct-15
3793	PROMO/TRANS	FIRE INSPECTOR	17-Aug-16

## Exhibit A Section 3 – September 2, 2015, CSB Meeting

### 3. Classification Plan Amendments

<b>EO#</b>	<b>Category</b>	<b>Change</b>	<b>Job Title</b>	<b>OCC Code</b>	<b>Scale</b>
15-37	General	Add	Park Supply Specialist	342	B22

## EXHIBIT B – September 2, 2015

### New Hires – Reporting Period 6/22/15 – 8/16/15

Eligibility List #	Name	Classification	Hire Date	MOU
3766	Thomas, John	Laborer	6/22/2015	Water Rec
3768	Yousef, Raed	Civil Engineer	6/22/2015	Engineering
3762	Walter, Patricia	Animal Control Officer	6/29/2015	Police
3768	Posten, Dustin	Civil Engineer	6/29/2015	Engineering
3778	Boyum, Zachary	Police Officer	7/6/2015	Police
3778	Gliarmis, Dimitrios	Police Officer	7/6/2015	Police
3778	Jensen, Aaron	Police Officer	7/6/2015	Police
3778	Nolz, Zachary	Police Officer	7/6/2015	Police
3777	Siemonsma, Andrew	Maintenance Mechanic	7/6/2015	Water Rec
3728	Uithoven, Rodney	Traffic Sign Tech	7/13/2015	Engineering
3777	Hoing, John	Maintenance Mechanic	7/20/2015	Water Rec
3773	Larsen, Daniel	IT Infrastructure Manager	7/20/2015	IT
3782	Reuer, Lindsay	Library Associate	7/20/2015	Library
3775	Blando, Mark	Branch Librarian	7/27/2015	Library
3702	King, Neil	Building Inspector	7/27/2015	Planning/Bldg Services
3756	Mergen, Leah	Advanced Practice Provider	8/3/2015	Health
3782	Norris, Ashley	Library Associate	8/3/2015	Library
3789	Smidt, Luke	Firefighter	8/3/2015	Fire
3789	Fischer, John	Firefighter	8/3/2015	Fire
3789	Evertse, Mitchell	Firefighter	8/3/2015	Fire
3789	Buys, Nathan	Firefighter	8/3/2015	Fire
3789	Barron, Michael	Firefighter	8/3/2015	Fire
3789	Milner, Cameron	Firefighter	8/3/2015	Fire
3789	Sanders, Jonathan	Firefighter	8/3/2015	Fire
3789	Feenstra, John	Firefighter	8/3/2015	Fire
3789	Kaffar, Patrick	Firefighter	8/3/2015	Fire
3789	Ditalo, Russel	Firefighter	8/3/2015	Fire
3789	Jacobsen, Jordan	Firefighter	8/3/2015	Fire
3789	Murphy, Neal	Firefighter	8/3/2015	Fire
3789	Ashley, Matthew	Firefighter	8/3/2015	Fire
3789	Hultgren, Eric	Firefighter	8/3/2015	Fire
3782	Beahler, Sara	Library Associate	8/3/2015	Library
3785	Claussen Jr, John	Zoning Enforcement Officer	8/3/2015	Planning/Bldg Services
3771	Waples, Shawn	Network Administrator	8/10/2015	IT
3779	DeJong, Julie	Animal Control Supervisor	8/10/2015	Police
3782	Meister, Chelsea	Library Associate	8/10/2015	Library

## EXHIBIT B – September 2, 2015

### Off Probation – Entrance Reporting Period – 6/22/15 – 8/16/15

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3678	Jongeling, Jerry	Light Superintendent	6/30/2014	Light	6/30/2015
3638	Jacobsen, Judy	Advanced Practice Provider	7/7/2014	Health	7/7/2015
3672	Bents, Stephanie	Librarian	7/7/2014	Library	7/7/2015
3685	Jans, Bodray	Police Officer	7/7/2014	Police	10/7/2015
3679	Cerkowniak, Tyson	Water Operator	7/14/2014	Water Pur	7/14/2015
3687	Dekker, David	Purchasing Specialist	7/21/2014	Finance	7/21/2015
3684	Nelson, Jonathan	Water Distribution System Tech	7/28/2014	Water Maint	7/28/2015
3692	McGuire, Jessica	Billing Specialist	7/28/2014	Health	7/28/2015
3688	Newman, Matthew	Business Analyst	8/4/2014	Finance	8/4/2015
3691	Elsinger, Dawnette	Landfill Scale Operator	8/4/2014	Landfill	8/4/2015
3618	Frith, Caroline	Animal Control Officer	8/4/2014	Police	8/4/2015
3694	Lane, Gloria	Dental Assistant	8/4/2014	Health	8/4/2015

### Promotions - Reporting Period – 6/22/15 – 8/16/15

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3772	Daniel Engelkes	6/22/2015	Maintenance Mechanic	Water Rec	Lead Maintenance Mechanic	Water Rec
3770	Albert Schmidt	6/22/2015	Zoning Enforcement Officer	Planning/ Building Services	Urban Planner	Planning/ Building Services
3781	Dustin Hansen	7/6/2015	Landfill Operation Manager	Landfill	Sanitary Landfill Superintendent	Landfill
3701	Jessica Speckmeier	8/3/2015	Police Officer	Police	Police Sergeant	Police
3790	Michael Meier	8/3/2015	Firefighter	Fire	Fire Apparatus Operator	Fire
3790	Benjamin Tracy	8/3/2015	Firefighter	Fire	Fire Apparatus Operator	Fire
3790	Travis Willert	8/3/2015	Firefighter	Fire	Fire Apparatus Operator	Fire
3790	Scott Rieland	8/3/2015	Firefighter	Fire	Fire Apparatus Operator	Fire
3784	Megan Gronewoller	8/3/2015	Registered Nurse	Health	Nurse Case Manager	Health
3791	Andrew Berg	8/3/2015	Principal Engineer	Engineering	Environmental/ Storm Water Manager	Landfill

## EXHIBIT B – September 2, 2015

### Off Probation - Promotional Reporting Period – 6/22/15 – 8/16/15

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3729	Lewis, Daniel	12/22/2014	Maintenance Mechanic	Water Maint	Lead Maintenance Mechanic	Water Maint	6/22/15
3719	Maddox, Tyler	12/22/2014	Laborer	Water Rec	Sewer Collection Technician	Water Rec	6/22/15
3652	Nelson, Nathanael	12/22/2014	Equipment Operator	Street	Lead Equipment Operator	Street	6/22/15
3697	Kevin McGuire	1/19/2015	Firefighter	Fire	Fire Apparatus Operator	Fire	7/19/15
3701	Jonathan Thum	1/19/2015	Police Officer	Police	Police Sergeant	Police	7/19/15
3734	Robert Baker	1/19/2015	Wastewater Operator	Water Rec	Lead Wastewater Operator	Water Rec	7/19/15

### Transfers - Reporting Period – 6/22/15 – 8/16/15

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
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None to report.

### Off Probation - Transfers - Reporting Period – 6/22/15 – 8/16/15

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU	Date Completed
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None to report.

### Reassignments – Chapter 30/Reclassifications Reporting Period – 6/22/15 – 8/16/15

Name	Date	Former Classification	Former MOU	New Classification	New MOU
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None to report.

## EXHIBIT B – September 2, 2015

### Separations – Reporting Period – 6/22/15 – 8/16/15

<b>Name</b>	<b>Separation Date</b>	<b>Hire Date</b>	<b>MOU</b>	<b>Classification</b>
Lang, James	6-26-15	8-12-88	Water Rec	Lead Maintenance Mechanic
Jelken, Eric	7-1-15	4-26-04	Facilities Management	Facilities Manager
Syverson, Shawn	7-1-15	4-26-10	Police	Police Officer
Tornow, Megan	7-2-15	10-28-13	Park	Recreation Program Specialist
Lessin, Andrew	7-8-15	8-9-10	Police	Police Officer
Kacena, Timothy	7-31-15	11-28-05	Police	Police Officer
Maddox, Bradley	8-3-15	5-11-81	Water Maintenance	Water Distribution System Supervisor
Benz, Hubert	8-7-15	1-3-95	Police	Police Sergeant
Lovro, Brett	8-12-15	4-28-08	Engineering	Civil Engineer/PE
McKenney, Wade	8-13-15	5-9-88	Fire	Fire Apparatus Operator

### Separations within Probation Period Reporting Period – 6/22/15 – 8/16/15

<b>Name</b>	<b>Separation Date</b>	<b>Hire Date</b>	<b>MOU</b>	<b>Classification</b>
Baireddy, Vandhana	6-23-15	3-2-15	Attorney	Human Rights Community Coordinator
Zelasko, Amanda	7-23-15	7-28-14	Landfill	Landfill Scale Operator
Bertelson, Keith	7-8-15	11-10-14	Facilities Mgmt	Custodial Worker
Hanson, Grant	8-11-15	8-3-15	Fire	Fire Fighter
Johnson, Kyle	8-12-15	10-20-14	Police	Police Officer



## EXHIBIT B – September 2, 2015

### Return to Civil Service Reporting Period – 6/22/15 – 8/16/15

Name	Date	Former Classification	New Classification	New MOU
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None to report.