

AGENDA

City of Sioux Falls Civil Service Board

May 8, 2013, Meeting

HUMAN RESOURCES CONFERENCE ROOM

- 1) Call to Order/Roll Call
- 2) Approval of Minutes – March 6, 2013
- 3) Request to Extend the Current Eligibility Lists for Nine Months or as Requested:
 - a. Promo/Transfer Eligibility List 3513 Fire Apparatus Operator (June 20, 2014)
 - b. Promo/Transfer Eligibility List 3560 Lead Wastewater Operator
 - c. Entrance Eligibility List 3561 LPN
 - d. Entrance Eligibility List 3562 Park Service Worker
 - e. Entrance Eligibility List 3565 System Administrator
 - f. Entrance Eligibility List 3571 Maintenance Mechanic
 - g. Promo/Transfer Eligibility List 3572 Maintenance Mechanic
 - h. Promo/Transfer Eligibility List 3573 Collection Specialist
- 4) Approve Personnel Actions (Exhibit A)
 - 1 Advertising
 - 2 Eligibility Lists
 - 3 Classification Plan Amendments
- 5) Record Personnel Actions by MOU (Exhibit B)
 - 1 New hires/off probation entrance
 - 2 Promotions/off probation
 - 3 Transfers/off probation
 - 4 Reassignments
 - 5 Separations
- 6) Executive Session (Not for Public Disclosure) – Record Disciplinary Actions by MOU (Exhibit C)
 - 1 Suspension
 - 2 Demotion
 - 3 Dismissal
- 7) New Board Chair
- 8) Adjournment

Exhibit A – May 8, 2013, CSB Meeting

1. Advertising: Reporting Period – February 18, 2013 – April 28, 2013

Maintenance Mechanic
Business Analyst
Project Manager
Firefighter
Business Specialist
Police Officer

Fire EMS Educator
Collection Specialist
Billing Cashier
Collection Technician
Recreation Program Specialist

2. Eligibility List – Reporting Period – February 18, 2013 – April 28, 2013

3560	PROMO/TRANS	LEAD WASTEWATER OPERATOR	27-May-13
3561	ENTRANCE	LPN	27-May-13
3562	ENTRANCE	PARK SERVICE WORKER	28-May-13
3563	PROMO/TRANS	PAYROLL/BENEFITS SPECIALIST	6-Jun-13
3564	ENTRANCE	BUSINESS SPECIALIST	6-Jun-13
3565	ENTRANCE	SYSTEM ADMINISTRATOR	11-Jun-13
3566	ENTRANCE	PROJECT MANAGER	18-Mar-13
3567	ENTRANCE	RESIDUE COORDINATOR	22-Jun-13
3568	PROMO/TRANS	VOID APPLICATION DEVELOPMENT	
3569	ENTRANCE	SUPER	27-Jun-13
3570		VOID	
3571	ENTRANCE	MAINTENANCE MECHANIC	1-Apr-14
3572	PROMO/TRANS	MAINTENANCE MECHANIC	1-Apr-14
3573	PROMO/TRANS	COLLECTION SPECIALIST	3-Jul-13
3574	ENTRANCE	BUSINESS ANALYST	4-Apr-13
3575	PROMO/TRANS	BUSINESS ANALYST	4-Apr-13
3576	ENTRANCE	FIRE/EMS EDUCATOR	19-Jul-13

Exhibit A Section 3 – May 8, 2013, CSB Meeting

3. Classification Plan Amendments

EO #	Category	Change	Job Title	OCC Code	Scale
13-12	General	Delete	Billing Cashier	113	B22-2
13-12	General	Add	Billing Cashier	113	B23-2
13-15	Midmanagement	Add	Multimedia Manager	061	C52-1
13-15	Midmanagement	Add	Multimedia Support Supervisor	064	C42-1

EXHIBIT B – May 8, 2013

New Hires – Reporting Period 2/18/13 – 4/28/13

Eligibility List #	Name	Classification	Hire Date	MOU
3548	Martin, Taylor	Police Officer	2/19/2013	21 Police
3548	Larson, Joseph	Police Officer	2/19/2013	21 Police
3548	Freemark, Daniel	Police Officer	2/19/2013	21 Police
3548	Ocvirek, Alexander	Police Officer	2/19/2013	21 Police
3548	Skidmore, Charles	Police Officer	2/19/2013	21 Police
3548	Anderson, Christine	Police Officer	2/19/2013	21 Police
3548	Davis, Anthony	Police Officer	2/19/2013	21 Police
3548	Cook, Benjamin	Police Officer	2/19/2013	21 Police
3548	Feddersen, Wayne	Police Officer	2/19/2013	21 Police
3508	Harrington, Erik	Equipment Operator	2/19/2013	33 Street
3562	Metz, Clinton	Park Service Worker	3/18/2013	64 Park
3562	Plucker, Katie	Park Service Worker	3/18/2013	64 Park
3562	Deaver, Bradley	Park Service Worker	3/18/2013	64 Park
3565	Shillander, Francisco	System Administrator	4/1/2013	16 Central Services
3561	Flagg, Walter	LPN	4/1/2013	18 Health
3548	Martin, Taylor	Police Officer	2/19/2013	21 Police

Off Probation – Entrance Reporting Period – 2/18/13 – 4/28/13

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3485	Decker, Shannon	Administrative Assistant	2/21/2012	75 Water Purification	2/21/2013
3486	Wehrspann, Catherine	Library Assistant	2/21/2012	28 Library	2/21/2013
3486	Bjorklund, Calla	Library Assistant	2/27/2012	28 Library	2/27/2013
3484	Nelson, Eric	Line Worker	2/27/2012	56 Light	2/27/2013
3486	Krumwiede, Alesha	Library Assistant	2/27/2012	28 Library	2/27/2013
3482	Kolda, Kyle	Firefighter	3/5/2012	15 Fire	3/5/2013
3482	Groen, Joshua	Firefighter	3/5/2012	15 Fire	3/5/2013
3482	Hill, Jeremy	Firefighter	3/5/2012	15 Fire	3/5/2013
3482	Tracy, Benjamin	Firefighter	3/5/2012	15 Fire	3/5/2013
3482	Vosburg, Cody	Firefighter	3/5/2012	15 Fire	3/5/2013
3491	Veurink, Robbie	Civil Engineer	3/26/2012	14 Engineering	3/26/2013
3484	Gerovac, Andrew	Line Worker	4/2/2012	56 Light	4/2/2013
3491	Vanden Bos, Joshua	Civil Engineer	4/9/2012	14 Engineering	4/9/2013
3492	VanRuler, Joe	Electrical Inspector	4/23/2012	25 Planning & Bldg Serv	4/23/2013

EXHIBIT B – May 8, 2013

Promotions - Reporting Period - 2/18/13 – 4/28/13

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3559	Kinder, Tracy	2/18/2013	Maintenance Mechanic	77 Water Rec	Electrician	77 Water Rec
3541	Hoiland, Austin	3/4/2013	Park Service Worker	64 Park	Park Caretaker	64 Park
3541	Renczykowski, James	3/4/2013	Park Service Worker	64 Park	Park Caretaker	64 Park
3560	Banghart, Marty	3/4/2013	Wastewater Operator	77 Water Rec	Lead Wastewater Operator	77 Water Rec
3563	Miles, Lori	3/25/2013	Billing Cashier	75 Water Billing	Payroll/Benefits Specialist	7 HR
3513	Skoglund, Christopher	3/18/2013	Firefighter	15 Fire	Fire Apparatus Operator	15 Fire
3512	Dulaney, Garrett	3/18/2013	Fire Apparatus Operator	15 Fire	Fire Captain	15 Fire
3544	Clare, Amy	4/15/2013	Library Assistant	28 Library	Library Associate	28 Library
3573	Hochstein, Shad	4/15/2013	Collection Technician	77 Water Rec	Collection Specialist	77 Water Rec

Off Probation - Promotional Reporting Period – 2/18/13 – 4/28/13

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3523	O'Kane, Michael	8/20/2012	Laborer	75 Water	Water Service Technician	75 Water Maint	2/20/13
3529	Cunningham, Joshua	10/15/2012	Vehicle/ Equipment Service Worker	51 Fleet	Mechanic	51 Fleet	4/15/13

Transfers - Reporting Period – 2/18/13 – 4/28/13

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
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None to report.

EXHIBIT B – May 8, 2013

Off Probation - Transfers - Reporting Period – 2/18/13 – 4/28/13

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU	Date Completed
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None to report.

Reassignments – Chapter 30/Reclassifications Reporting Period – 2/18/13 – 4/28/13

Name	Date	Former Classification	Former MOU	New Classification	New MOU
Meyer, Lynn	4/1/2013	Billing Cashier (222)	75 Water Billing	Billing Cashier (223)	75 Water Billing
Nord, Jodi	4/1/2013	Billing Cashier (222)	75 Water Billing	Billing Cashier (223)	75 Water Billing
Hanson, Corliss	4/1/2013	Billing Cashier (222)	75 Water Billing	Billing Cashier (223)	75 Water Billing
Scherer, Eileen	4/1/2013	Billing Cashier (222)	75 Water Billing	Billing Cashier (223)	75 Water Billing
Vanderlinde, Sharon	4/1/2013	Billing Cashier (222)	75 Water Billing	Billing Cashier (223)	75 Water Billing

Separations – Reporting Period – 2/18/13 – 4/28/13

Name	Separation Date	Hire Date	MOU	Classification
Rickerl, Patrick	2-20-13	8-6-01	21 Police	Police Officer
Boyer, Brenda	3-1-13	9-30-02	25 Multi-Media Support	Lead Media Specialist
DeGross, Nicole	4-5-13	9-24-07	28 Library	Library Associate
Biltoft, Jill	4-11-13	1-7-08	64 Park	Recreation Program Specialist

EXHIBIT B – May 8, 2013

**Separations within Probation Period
Reporting Period – 2/18/13 – 4/28/13**

Name	Separation Date	Hire Date	MOU	Classification
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None to report.

**Return to Civil Service
Reporting Period – 2/18/13 – 4/28/13**

Name	Date	Former Classification	New Classification	New MOU
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None to report.