

# ***AGENDA***

## City of Sioux Falls Civil Service Board

July 26, 2010, Meeting

### **HUMAN RESOURCES CONFERENCE ROOM**

- 1) Call to Order/Roll Call
- 2) Approval of Minutes – May 5, 2010
- 3) Request to Extend the Current Eligibility Lists for Nine Months or as Requested:
  - a. Line Worker, Entrance
- 4) Approve Personnel Actions (Exhibit A)
  - 1 Advertising
  - 2 Eligibility Lists
  - 3 Classification Plan Amendments
- 5) Record Personnel Actions by MOU (Exhibit B)
  - 1 New hires/off probation entrance
  - 2 Promotions/off probation
  - 3 Transfers/off probation
  - 4 Reassignments
  - 5 Resignations
- 6) Executive Session (Not for Public Disclosure) – Record Disciplinary Actions by MOU (Exhibit C)
  - 1 Suspension
  - 2 Demotion
  - 3 Dismissal
- 7) Adjournment

## Exhibit A – July 26, 2010, CSB Meeting

### 1. Advertising: Reporting Period – April 26, 2010 – June 7, 2010

Recreation Manager  
Risk Specialist  
Fire Inspector

Patient Support Technician  
Custodial Worker

### 2. **Eligibility List – Reporting Period – April 26, 2010 – June 7, 2010**

3365	PROMO/TRANS	LEAD WATER SERVICE TECHNICIAN	21-Jul-10
3366	ENTRANCE	TECHNICAL CLERK - HEALTH	22-Jul-10
3367	ENTRANCE	LINE WORKER PATIENT SUPPORT	14-Aug-10
3368	ENTRANCE	TECHNICIAN	26-Aug-10

## Exhibit A Section 3 – July 25, 2010, CSB Meeting

### 3. Classification Plan Amendments

<b>EO #</b>	<b>Category</b>	<b>Change</b>	<b>Job Title</b>	<b>OCC Code</b>	<b>Scale</b>
10-15	Midmanagement	Delete	Fiscal Services Coordinator	084	C42-1
10-15	Midmanagement	Add	Police Application Specialist	105	C42-1
10-15	General	Delete	Engineering Technician/Apprentice	046	B21-2
10-15	General	Delete	Senior Engineering Technician	041	C41-2
10-15	General	Add	Engineering Technician II	041	C41-2
10-16	Fire	Add	Assistant Fire Marshal	208/ 202	890-6
10-16	Fire	Add	Fire Marshal	204/ 205	895-6
10-23	General	Delete	Lead Water Operator (Certified)	726/ 727	B31-2/ B32-2
10-23	General	Add	Lead Water Operator	727	B32-2

## Exhibit B – July 26, 2010

### New Hires – Reporting Period 4/19/10 – 6/27/10

<b>Eligibility List #</b>	<b>Name</b>	<b>Classification</b>	<b>Hire Date</b>	<b>MOU</b>
3360	Conley, Neilson	Police Officer	4/26/2010	21 Police
3360	Joffer, Jacob	Police Officer	4/26/2010	21 Police
3360	Statema, Benjamin	Police Officer	4/26/2010	21 Police
3360	Reiter, Justin	Police Officer	4/26/2010	21 Police
3360	Harris, Jacob	Police Officer	4/26/2010	21 Police
3360	McMahon, Jonathan	Police Officer	4/26/2010	21 Police
3360	Blankenfeld, Peter	Police Officer	4/26/2010	21 Police
3360	Stahlke, Michael	Police Officer	4/26/2010	21 Police
3360	Syverson, Shawn	Police Officer	4/26/2010	21 Police
3360	Isais, Moses	Police Officer	4/26/2010	21 Police
3360	Warren, Nathan	Police Officer	4/26/2010	21 Police
3357	Studenski, Justin	Park Service Worker	4/19/2010	64 Park
3366	Palen, Pamela	Technical Clerk	5/3/2010	18 Health
3352	Knutson, Dena	Civil Engineer	5/17/2010	14 Engineering
3324	Larsen, Rachel	Dental Hygienist	6/7/2010	18 Health
3314	Wilcox, Bryan	Engineering Technician	6/1/2010	14 Engineering
3352	Peppel, Kurt	Civil Engineer (PE)	6/1/2010	14 Engineering
3363	Jorgenson, Matthew	Crime Lab Manager	6/1/2010	21 Police
3367	Hills, Kyle	Line Worker	6/21/2010	56 Light

## Exhibit B – July 26, 2010

### Off Probation – Entrance Reporting Period – 4/19/10 – 6/27/10

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3304	Mustic, Sabina	Library Assistant	4/20/2009	28 Library	4/20/2010
3310	Haase, Jerald	Info Tech Supervisor	4/20/2009	16 Central Services	4/20/2010
3307	Van De Rostyne, Zachary	Environmental Technician	4/27/2009	77 Water Rec	4/27/2010
3293	Johnson, Joshua	Park Service Worker	5/11/2009	64 Park	5/11/2010
3311	West, Shauna	Word Processor	5/26/2009	21 Police	5/26/2010

### Promotions - Reporting Period - 4/19/10 - 6/27/10

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3361	Top, Michael	4/19/2010	Fire Inspector (civil svc)	15 Fire	Assistant Fire Marshall	15 Fire
3359	Feltman, Jon	4/19/2010	Park Service Worker	64 Park	Park Caretaker	64 Park
3365	Horn, Brian	5/3/2010	Water Service Technician	75 Water Billing	Lead Water Service Tech	75 Water Billing
3330	Mixell, Terry	5/17/2010	Police Sergeant	21 Police	Police Lieutenant	21 Police
3331	Brink, Randall	5/17/2010	Police Officer	21 Police	Police Sergeant	21 Police
3316	Van Reisen, Grant	5/17/2010	Fire Apparatus Operator	15 Fire	Fire Captain	15 Fire

### Off Probation - Promotional Reporting Period – 4/19/10 - 6/27/10

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3316	Ward, Kendall	10/19/2009	Fire Apparatus Operator	15 Fire	Fire Captain	15 Fire	4/19/10
3331	Duprey, John	10/26/2009	Police Officer	21 Police	Police Sergeant	21 Police	5/3/10
3316	Mulder, Wade	11/16/2009	Fire Apparatus Operator	15 Fire	Fire Captain	15 Fire	5/17/10
3331	Gries, Keith	11/30/2009	Police Officer	21 Police	Police Sergeant	21 Police	5/30/10

## Exhibit B – July 26, 2010

### Transfers - Reporting Period – 4/19/10 – 6/27/10

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
3358	Sonya Wilson	4/19/2010	Parking Patrol	65 Public Parking	Technical Clerk	33 Street

### Off Probation - Transfers - Reporting Period – 4/19/10 - 6/27/10

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
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None to report.

### Reassignments - Chapter 30/Reclassifications Reporting Period - 4/19/10- 6/27/10

Name	Date	Former Classification	Former MOU	New Classification	New MOU
Mike Bassing	5/17/2010	Engineering Tech	14 Engineering	Engineering Tech II	14 Engineering
Jan Clary	5/17/2010	Engineering Tech	14 Engineering	Engineering Tech II	14 Engineering
Jeff Wilde	5/17/2010	Engineering Tech	14 Engineering	Engineering Tech II	14 Engineering
Tony Schnetter	5/17/2010	Engineering Tech	14 Engineering	Engineering Tech II	14 Engineering
Brett Lovro	6/14/2010	Civil Engineer	14 Engineering	Civil Engineer (PE)	14 Engineering

### Resignations - Reporting Period - 4/19/10 – 6/27/10

Name	Date	Hire Date	MOU	Classification	Retirement
Enstad, Collin	5-7-10	2-13-06	16 Central Services	Risk Specialist	No
Struckman, Chad	5-7-10	9-13-04	64 Park	Recreation Program Specialist	No
Beynon, Jean	5-13-10	4-12-99	21 Police	Police Records Clerk	No
Boschee, Nick	5-14-10	3-20-78	21 Police	Police Lieutenant	Yes
Sterk, Mervin	5-14-10	5-1-73	75 Water Billing	Lead Water Service Technician	Yes
Sundet, Jack	5-21-10	3-28-83	15 Fire	Fire Captain	Yes
Peters, Norma	6-4-10	7-11-94	14 Engineering	Engineering Technician	Yes
Buseman, Judy	6-25-10	6-21-93	18 Health	Public Health Director	Yes

## Exhibit B – July 26, 2010

### Resignations/Dismissals within Probation Period Reporting Period – 4/19/10 – 6/27/10

<b>Name</b>	<b>Termination Date</b>	<b>Hire Date</b>	<b>MOU</b>	<b>Classification</b>
Woodard, Kurt	4-28-10	6-22-09	77 Water Rec	Custodial Worker

### Return to Civil Service Reporting Period – 4/19/10 – 6/27/10

<b>Name</b>	<b>Date</b>	<b>Former Classification</b>	<b>New Classification</b>	<b>New MOU</b>
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None to report.