

**Application to the Mechanical Board of Appeals and
Examiners of the City of Sioux Falls**

Fee: \$65

Case No. _____

1. Name (Applicant): _____ Phone: _____

Address: _____

2. Address and/or general location of property for which this request is made:

3. Legal description of property affected: _____

4. Brief statement of relief sought or the modification desired:

5. Additional information and records may be requested by the Chairperson or Secretary.

6. To be placed on the agenda, this application, along with all necessary plans and specifications, must be filed with City Building Services no later than five (5) days prior to the scheduled public hearing. If you have any questions, please call 367-8252.

7. The applicant is responsible for bringing plans to the meeting.

8. A COMPLETE PLAN REVIEW IS NOT PROVIDED WITH THIS APPLICATION AND THE CITY ACCEPTS NO RESPONSIBILITY OR DUTY TO REVIEW THIS APPLICATION FOR COMPLIANCE WITH ANY OTHER PROVISION OF THE MECHANICAL CODE OR OTHER CITY REGULATIONS.

This application is authorized by the owner, and authorization to enter the property for inspection purposes is given to the board.

Owner

Contractor

Owner's Representative

Applicant's Signature

Date

(Mechanical Division Use Only)

9. Section(s) from which relief is sought: _____

Received By _____

Date _____

Receipt # _____

2016–2017 Mechanical Board of Appeals Schedule

Mechanical Board of Appeals hearings are held at **12 noon** in the **Building Services Conference Room** in City Hall, 224 West Ninth Street, Sioux Falls, SD.

Examinations are scheduled the second Wednesday of every month. Filing deadline to apply for examination is the Wednesday prior.

Exam Dates (8 a.m. to 12 noon)

Filing/Application Deadline

January 13, 2016
February 10, 2016
March 9, 2016
April 13, 2016
May 11, 2016
June 8, 2016
July 13, 2016
August 10, 2016
September 14, 2016
October 12, 2016
November 9, 2016
December 14, 2016

January 6, 2016
February 3, 2016
March 2, 2016
April 6, 2016
May 4, 2016
June 1, 2016
July 6, 2016
August 3, 2016
September 7, 2016
October 5, 2016
November 2, 2016
December 7, 2016

January 11, 2017
February 8, 2017
March 8, 2017
April 12, 2017
May 10, 2017
June 14, 2017
July 12, 2017
August 9, 2017
September 13, 2017
October 11, 2017
November 8, 2017
December 13, 2017

January 4, 2017
February 1, 2017
March 1, 2017
April 5, 2017
May 3, 2017
June 7, 2017
July 5, 2017
August 2, 2017
September 6, 2017
October 4, 2017
November 1, 2017
December 6, 2017

Schedule is subject to change. Please contact Building Services to verify date and time of hearing.