

AGENDA

City of Sioux Falls Civil Service Board

May 7, 2008, Meeting

HUMAN RESOURCES CONFERENCE ROOM

- 1) Call to Order/Roll Call
- 2) Approval of Minutes – March 5, 2008
- 3) Request to Extend the Current Eligibility Lists for Nine Months or as Requested:
 - a. Urban Planner, Entrance
 - b. Building Maintenance Worker, Entrance (3 months)
 - c. Civil Engineer, Entrance
 - d. Engineering Technician, Entrance
- 4) Approve Personnel Actions (Exhibit A)
 - 1 Advertising
 - 2 Eligibility Lists
 - 3 Classification Plan Amendments
- 5) Record Personnel Actions by MOU (Exhibit B)
 - 1 New hires/off probation entrance
 - 2 Promotions/off probation
 - 3 Transfers/off probation
 - 4 Reassignments
 - 5 Resignations
- 6) Executive Session (Not for Public Disclosure) – Record Disciplinary Actions by MOU (Exhibit C)
 - 1 Suspension
 - 2 Demotion
 - 3 Dismissal
- 7) Adjournment

Exhibit A – May 7, 2008 CSB Meeting

1. Advertising: Reporting Period – March 3, 2008 – April 14, 2008

Police Officer	Environmental Analyst
Battalion Chief	Division Chief
Fire Apparatus Operator	Fire Captain
Park Service Worker	Publishing Specialist

2. Eligibility List – Reporting Period – February 25, 2008 – April 25, 2008

3240	ENTRANCE	TECHNICAL CLERK	25-Feb-08
3241	ENTRANCE	FIREFIGHTER	14-Apr-07
3242	ENTRANCE	URBAN PLANNER	29-Feb-08
		BUILDING MAINTENANCE	
3243	ENTRANCE	WORKER	6-Mar-08
3244	ENTRANCE	POLICE RECORDS CLERK	7-Mar-08
3245	PROMO/TRANS	WATER QUALITY ANALYST	12-Mar-08
3246	ENTRANCE	CIVIL ENGINEER	14-Mar-08
3247	ENTRANCE	POLICE OFFICER	1-Jun-07
3248	ENTRANCE	WATER OPERATOR	26-Mar-08
3249	ENTRANCE	ENGINEERING TECHNICIAN	4-Apr-08
3250	PROMO/TRANS	ENGINEERING TECHNICIAN	4-Apr-08
3251	ENTRANCE	ENVIRONMENTAL ANALYST	25-Apr-08
3252	PROMO/TRANS	FIRE DIVISION CHIEF	16-Apr-08

Exhibit A Section 3 – May 7, 2008 CSB Meeting

3. Classification Plan Amendments

EO #	Category	Change	Job Title	OCC Code	Scale
08-13	Midmanagement	Delete	Fiscal Services Coordinator	084	342-1
08-14	General	Delete	Building Inspector	501	342-2
08-14	General	Add	Building Inspector	501	343-2
08-17	General	Delete	Production/ Programming Specialist	139	341-2
08-17	Midmanagement	Add	CityLink Producer	139	342-1
08-17	General	Delete	Building Maintenance Mechanic	580	224-2
08-17	General	Add	Lead Building Maintenance Mechanic	580	231-2

EXHIBIT B – May 7, 2008

New Hires – Reporting Period 2/25/08 – 4/20/08

Eligibility List #	Name	Classification	Hire Date	MOU
3196	Fraser, Sara	Registered Nurse	2/25/2008	18 Health
3241	Lacey, William	Fire Fighter	3/10/2008	15 Fire
3241	Wilson, Michael	Fire Fighter	3/10/2008	15 Fire
3241	Peterson, Bradley	Fire Fighter	3/10/2008	15 Fire
3241	Fluit, Nathan	Fire Fighter	3/10/2008	15 Fire
3241	Kircher, David	Fire Fighter	3/10/2008	15 Fire
3241	Scherbring, Christopher	Fire Fighter	3/10/2008	15 Fire
3206	Feiock, Jason	Park Service Worker	3/24/2008	64 Park
3179	Schmidt, Denise	Library Clerk	3/24/2008	28 Library
3240	Alick, Elizabeth	Technical Clerk	3/31/2008	14 Engineering
3240	Brown, Nicole	Technical Clerk	3/24/2008	21 Police
3242	Loveland, David	Urban Planner	3/31/2008	25 Planning
3242	O'Neil, Brent	Urban Planner	3/31/2008	25 Planning
3247	Christians, Lee	Police Officer	3/31/2008	21 Police
3247	Dravland, Jonathan	Police Officer	3/31/2008	21 Police
3247	Bleyenbergh, Verlyn	Police Officer	3/31/2008	21 Police
3247	Martyna, Joseph	Police Officer	3/31/2008	21 Police
3247	Krahn, Jeremy	Police Officer	3/31/2008	21 Police
3247	Campbell, Chad	Police Officer	3/31/2008	21 Police
3247	Meyer, Eric	Police Officer	3/31/2008	21 Police
3247	Van Cleave, Jeremy	Police Officer	3/31/2008	21 Police
3247	Christie, Jeffrey	Police Officer	3/31/2008	21 Police
3247	Brandt, Thomas	Police Officer	3/31/2008	21 Police
3243	Sargent, Jared	Building Maintenance Worker	4/7/2008	65 Public Parking
3244	Morrison, Julie	Police Records Clerk	4/8/2008	21 Police
3238	Bucklin, James	Environmental Technician	4/9/2008	77 Water Rec
3243	Jones, John	Building Maintenance Worker	4/7/2008	11 Facilities Mgmt

EXHIBIT B – May 7, 2008

Off Probation – Entrance Reporting Period – 2/25/08 – 4/20/08

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3097	Neeb, Linda	Technical Clerk	2/26/2007	15 Fire	2/26/2008
3161	Palmer, Jamie	Assistant City Clerk	2/26/2007	09 City Council	2/26/2008
3162	Fries, Michael	Park Service Worker	3/12/2007	64 Park	3/12/2008
3101	Top, Michael	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Rauk, Ryan	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Randby, Jon	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Johnson, Curtis	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Luebke, Dustin	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Hofer, Christopher	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Esselstein, Michael	Firefighter	3/26/2007	15 Fire	3/26/2008
3101	Peterson, Jackson	Firefighter	3/26/2007	15 Fire	3/26/2008
3163	Neyens, Jesse	Environmental Analyst	4/9/2007	66 Landfill	4/9/2008
3162	Wolf, Tyler	Park Service Worker	4/9/2007	64 Park	4/9/2008

Promotions - Reporting Period - 2/25/08 - 4/20/08

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3201	Matuska, Julia	3/24/2008	Library Clerk	28 Library	Library Assistant	28 Library
3239	Rensch, Brandi	3/24/2008	Technical Clerk	14 Engineering	Environmental Technician	66 Landfill

Off Probation - Promotional Reporting Period - 2/25/08 - 4/20/08

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
--------------------	------	---------------	-----------------------	-----	--------------------	---------	----------------

None to report.

EXHIBIT B – May 7, 2008

Transfers - Reporting Period – 2/25/08 – 4/20/08

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
3245	Brown, Paula	3/24/2008	Environmental Tech	77 Water Rec	Water Quality Analyst	75 Water Pur

Off Probation - Transfers - Reporting Period – 2/25/08 - 4/20/08

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
--------------------	------	---------------	-----------------------	-----	--------------------	---------	----------------

No off probation transfers to report during this time.

Reassignments - Chapter 30/Reclassifications Reporting Period - 2/25/08- 4/20/08

Name	Date	Former Classification	Former MOU	New Classification	New MOU
Bradley Vostad	2/25/2008	Fiscal Services Coordinator	30 Public Works	Accountant	30 Public Works
Wiederich, Cleo	1/14/2008	Building Inspector (342)	25 Planning/Bldg Serv	Building Inspector (343)	25 Planning/Bldg Serv
Bossman, Alan	1/14/2008	Building Inspector (342)	25 Planning/Bldg Serv	Building Inspector (343)	25 Planning/Bldg Serv
Friedman, Donald	1/14/2008	Building Inspector (342)	25 Planning Bldg Serv	Building Inspector (343)	25 Planning/Bldg Serv
Thill, Brian	1/14/2008	Building Inspector (342)	25 Planning Bldg Serv	Building Inspector (343)	25 Planning/Bldg Serv
Dumke, Bradley	4/7/2008	Prod/Prgm Specialist	24 Media Services	Citylink Producer	24 Media Services
Murphy, Richard	4/7/2008	Prod/Prgm Specialist	24 Media Services	Citylink Producer	24 Media Services
Ragsdale, Jeffrey	4/7/2008	Building Maintenance Worker	11 Facilities Mgmt	Lead Building Maintenance Wrkr	11 Facilities Mgmt

EXHIBIT B – May 7, 2008

Resignations - Reporting Period - 2/25/08 – 4/20/08

Name	Date	Hire Date	MOU	Classification	Retirement
Fessler, Jessica	2-25-08	6-28-99	21 Police	Police Officer	No
Herbert, Brian	3-11-08	11-28-05	21 Police	Police Officer	No
Pierce, Roger	3-14-08	3-6-89	28 Library	Library Clerk	Yes
Stephenson, Douglas	3-26-08	4-1-02	15 Fire	Fire Fighter	No
Colon, Pamela	3-31-08	6-6-05	28 Library	Library Assistant	No
Hamann, Arlyn	4-2-08	4-2-01	11 Facilities Mgmt	Custodial Worker	No

Resignations/Dismissals within Probation Period Reporting Period – 2/25/08 – 4/20/08

Name	Termination Date	Hire Date	MOU	Classification
Gillis, Jessica	3-6-08	7-9-07	21 Police	Police Officer
Feiock, Jason	3-31-08	3-24-08	64 Park	Park Service Worker

Return to Civil Service Reporting Period – 2/25/08 – 4/20/08

Name	Date	Former Classification	New Classification	New MOU
------	------	-----------------------	--------------------	---------

None to report.