

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Hartford-West Central Branch Library

Wednesday, July 9, 2008

1. Roll Call and declaration of quorum. The meeting was called to order by Tom Houle at 4:40. Present: Cindy Heiberger, Tom Houle, Debbie Reid and Sally Felix, Library Director. Members absent: Jill Molzen-Biegler, Marcie Moran, and Carol Twedt. Staff present: Jo Ann Miles, Hartford Branch Supervisor, and Joan Reddy.
2. Motion by Heiberger and seconded by Reid to approve the agenda. Motion carried.
3. Motion by Reid and seconded by Heiberger to approve the minutes of the May meeting. Motion carried.
4. Financial and Statistical reports. The budget is in good shape; Felix and staff have recently reviewed the major projects that are still pending. Caille's parking lot will be replaced from CIP funds this year. Parking lots at Oak View and Ronning are also due for repairs this year. Circulation statistical reports were in the Board packets. Oak View has been posting significant circ increases. Oak View is drawing in customers with the Children's and Teen programs. Caille continues to boom. Main's circulation has continued a slight decrease in circulation during the construction project. Rural circulation is up with significant increases at Hartford, Garretson, and Colton. The Summer Reading Club and programs are very popular this year. The puppet show at Caille was extremely well attended. Caille Library staff now act as traffic monitors on days with large programs. Dan Neeves has moved from Bookmobile to the Caille Branch. Bookmobile service is continuing with Genice Rodne and substitutes until a replacement is hired. Cynthia Winn and Heather Stephenson prepared and staffed a Library booth at the Festival of Cultures. Book sales are now held at the branches. Ronning held a June book sale; the next one is at Oak View and then Crooks. Tom Houle inquired about staffing levels. At any one time, there are seventy-three full time equivalents. There are sixty-two authorized positions. Approximately one hundred individuals work for the Library. There are five full time employees projected for the Westside branch.
5. Library Director and Staff Reports. The Director's Report was included in the Board packets.
6. Public Input. No members of the public were present.
7. Unfinished business
 - a. Main Library Project Update. Joan Reddy circulated recent photographs of the construction progress. The exterior footings and foundation are nearly done. Underground plumbing is being installed. The brick has been selected. The project is on schedule even with the rainy spring and early summer.
 - b. 2009 Budget.
 - i. Crooks Capital Projects and County Budget. Sally Felix and Jodi Fick met with the County Commission about the County's 2009 budget. Felix requested \$215,000 for capital projects at Crooks and some additional operating money beyond normal increases, to increase hours at several of the rural branches. The Commission was very receptive to our plans. Carol Twedt e-mailed Felix and complimented her on the great presentation to the Commission. Twedt expects the Library's County budget request to be approved.
 - ii. Sioux Falls' Capital Improvements Program (CIP). The 2010 proposed CIP includes the funds for design of the Westside Branch Library. The request is for \$4.1 million for the entire project, including design, construction, furnishings, and collections.

There are other smaller requests in the CIP in 2009: a roof at Caille, security system/upgrade for Ronning and Caille, new roof at Caille. Felix invited the Library Board to attend the City Council's adoption of the CIP on August 11.

8. New Business – None.

The next meeting will be on September 10, 2008, 4:30 p.m. at the Humboldt Branch Library.

The meeting adjourned at 5:20 p.m.