

MINUTES OF BOARD OF TRUSTEES MEETING

Siouxland Libraries

Colton Branch Library

Wednesday, May 14, 2008

1. Roll Call and declaration of quorum. The meeting was called to order by Marcie Moran at 4:37. Present: Cindy Heiberger, Tom Houle, Jill Molzen-Biegler, Carol Twedt, Debbie Reid and Sally Felix, Library Director. Staff present: Monique Christensen, Roxie Ellis, and Joan Reddy.
2. Motion by Heiberger and seconded by Reid to approve the agenda. Motion carried.
3. Motion by Reid and seconded by Molzen-Biegler to approve the minutes of the March meeting. Motion carried.
4. Financial and Statistical reports. Sally Felix stated that the usual statistical reports were included in the Board packets. One additional report, Monthly Library Catalog and Website Use, was also distributed. This report shows the huge increases in the use of online services. Patron placed holds and renewals are particularly popular. The website is now a staple of library service. The financial picture is fine; the Library is only a few months into the new fiscal year. Circulation continues to increase at Caille and at the rural branches. The Library is doing well on meeting the goals for increases in circulation. Main's circulation has decreased with the onset of construction.
5. Library Director and Staff Reports. Felix distributed a written Director's Report and elaborated on the report for the Board. There has been some reallocation of staff time; currently there is an opening for a Library Assistant at the Caille Branch. Several librarians attended the Public Library Association conference in Minneapolis in late March. The librarians came home with a number of great ideas for marketing, merchandising, and services. Some of these ideas have already been implemented. The 2009 Capital and Operating budgets have been submitted to the City. The County budget is due May 23. The results of the Sioux Falls Community Survey were recently presented to the City. The survey results show that the Library is well regarded in the community.
6. Public Input. No members of the public were present.
7. Unfinished business
 - a. Main Library Project Update. Joan Reddy stated that the groundbreaking for the Main Library addition and renovation project was on April 17. Construction began on April 21. Progress pictures were circulated around the table. The north part of the building has been demolished. A temporary wall has been erected in the library to divide the space between "the library's" and the contractor's space. Utilities work is the current focus.
8. New Business
 - a. Proposed Circulation Policy Changes. Monique Christensen presented a list of proposed circulation policy changes. The changes will remove or reduce barriers to service and increase the use of library materials. The changes are "customer friendly." Motion by Houle and seconded by Molzen-Biegler to approve the changes. Motion carried.
 - b. Election of Officers. Motion by Heiberger and seconded by Reid to nominate Moran for the office of President of the Library Board. Motion carried. Motion by Moran and seconded by Reid to nominate Houle as Vice President. Motion carried.

The next meeting will be on July 9, 2008, 4:30 p.m. at the Hartford Branch Library.

The meeting adjourned at 5:45 p.m.