

## MINUTES OF BOARD OF TRUSTEES MEETING

### Siouxland Libraries

Main Library

Wednesday, January 9, 2008

1. Roll Call and declaration of quorum. The meeting was called to order by Tom Houle at 4:35. Present: Cindy Heiberger, Tom Houle, Jill Molzen-Biegler, Carol Twedt and Sally Felix, Library Director. Members absent: Marcie Moran and Debra Reid. Staff present: Joan Reddy, Cynthia Winn, and Deb Yoder.
2. Motion by Heiberger and seconded by Molzen-Biegler to approve the agenda. Motion carried.
3. Motion by Heiberger and seconded by Molzen-Biegler to approve the minutes of the November meeting. Motion carried.
4. Financial and Statistical reports. The 2007 budget went well; only five percent of the budget was left unexpended. Circulation increased nearly three percent in 2007 and was up nearly eight percent in the rural branches. Nearly 10,000 library cards were issued in 2007.
5. Library Director and Staff Reports. The Hartford Branch has moved into newly constructed quarters in the high school. The branch now has an outside entrance and separate parking. Felix thanked the County Commission for providing money towards the Hartford furnishings. The Garretson Branch opened in a new facility this past summer. The City Council's Audit Program has developed its second year audit program; this will cover cash handling, petty cash, fixed assets, and donations, etc.
6. Public Input. No members of the public were present.
7. Unfinished business
  - a. Main Library Project Update. Later in January, Library Director Felix will request a Capital Improvements Program supplement of \$1.5 million for the Main Library building project. There were a number of changes made during the design development phase and the cost estimate was updated. Some of the changes included: raised floors, capacity to add a second floor on the addition at a future time, information technology needs, and aesthetics (covering concrete and adding stick and panel exterior on the new addition.)
  - b. Collection Development Policy. A revised collection development policy was presented. Felix commended Deb Yoder for her work rewriting the entire policy. Motion to approve by Heiberger and seconded by Molzen-Biegler. Motion carried.

The next meeting will be on March 5, 2008, 4:30 p.m. at the Main Library.

The meeting adjourned at 5:28 p.m.