

# Disability Awareness Commission

## Minutes

Human Relations Conference Room

October 15, 2008 3:00pm

### Call to Order

Co-chairperson Fiedler called the meeting to order at 3:10 PM.

Commission members present: Patty Brooks, Peggy Carmichael, Ardell Fiedler, Brad Friez, and Amy Pokela.

Commission members absent: Misty Farabee, Brett Johnson, Nancy Johnson and Mary Hurd.

Staff present: Carol Garry, Human Relations

Guest(s) present:

### Welcome Guests

### Approval of Minutes

**Brooks moved to approve the August 20, 2008, meeting minutes; Pokela seconded. The meeting minutes were approved as presented.**

### Continuing Business

Metro Communications – Job Recruitment – the representative from Metro had to cancel. We will try to reschedule for next month.

NOD Award Update – Still no application available. We will be watching for it.

People First Language Awareness Letter – Commission reviewed the pamphlet that Farabee put together and made suggestions. We will provide an electronic copy for the graphic designer to look over and touch up.

Hotel Guide – Pokela will see about getting on the CVB's agenda.

NDEAM Update – Fifty five vendors were at the SD Safety Council and SE SHRM conference. Any handouts leftover will be used throughout the year at similar events.

### New Business

Symon Awards – Home Federal and Lowe's were the businesses recognized and a nurse from the VA was the individual award recipient. The keynote speaker was from Walgreens and we have a DVD on Walgreens' initiative for employing people with disabilities.

### HRC Report

The HRC is putting the final touches on wrapping up the Humanitarian Award event.

The Commission is working at getting all of the open charges closed within 180 days of filing.

### **Public Comment**

No public was present

### **Adjournment**

Having no further business, Pokela moved to adjourn; Carmichael seconded; the meeting adjourned at 4:10 p.m.

The next meeting is scheduled for November 19, 2008, @ 3:00pm, Human Relations Conference Room, City Hall.

Action Plan for November 18, 2008:

- Meeting with City & County HR regarding awareness training for 'People First Language'. Think of individuals who can provide a segment of the training – consider disability etiquette, too.
- Hotel Guide reviewed and ready to go
- Keep checking for the NOD application
- Invite Metro Communications to the meeting

Minutes submitted by Carol Garry.