

Disability Awareness Commission

Minutes

Human Relations Conference Room

August 20, 2008 3:00pm

Call to Order

Co-chairperson Pokela called the meeting to order at 3:00PM.

Commission members present: Patty Brooks, Peggy Carmichael, Misty Farabee, Brad Friez, Brett Johnson, Nancy Johnson and Amy Pokela.

Commission members absent: Ardell Fiedler and Mary Hurd.

Staff present: Carol Garry, Human Relations Assistant and Gary Colwill, Human Relations Manager/ADA Coordinator.

Guest(s) present: Ryan Green

Welcome Guests

Approval of Minutes

Farabee moved to approve the June 18, 2008, meeting minutes; Carmichael seconded. The meeting minutes were approved as presented.

Continuing Business

NOD Award Update – The application for the 2008 award has not been posted online yet. We need to have rough drafts from each of the assigned areas for the September meeting. As a reminder the assignments are:

Garry: proofing/editing & Promoting Accessibility (board/officials info)

Farabee: Emergency Management

Pokela: Promoting Participation

Fiedler/Friez: Employability

Brooks: Communicating a Welcoming Attitude

Brooks: Inspiring Others

Carmichael/N. Johnson: Other

Demographics: Should be the same as previous year since a new census hasn't been done since 2000.

Brooks submitted a draft of the 'Communicating a Welcoming Attitude'. (See attached)

An email received August 22, 2008, states the application will not be available until October, 2008.

Hotel Guide – This was put on hold until the new ADA Coordinator was in place. This is a checklist that will be on the Convention and Visitor's Bureau (CVB) website. There have been a few changes to the original draft that should be reviewed by Colwill and Green. After that is done the next step will be to meet with the CVB. Pokela will contact them to see when the next meeting is that a couple of DAC members can attend. After it has been approved by all, a letter will go out to the CVB membership. It would be great if

this could be sent out in October with a deadline of January '09. Special Olympics will be in town May '09.

ADA Celebration – Review – The event went well, though there was low community participation; only a few from SD Achieve and none from CCHS. The sound system was better, and the award presentation was nice (Roger Martin – individual and Great Bear Ski – business). Next year the committee is planning an event at the Miracle Field and would like to involve local celebrities and the Canaries. The committee is hoping that a fresh event will get more involved in the planning and at the Celebration. Planning meeting will start in October.

New Business

People First Language – nothing is complete. Kelo has a nice PSA on this. A letter to the station manager thanking KELO for broadcasting the PSA would be appropriate. We will discuss the letter at the next meeting.

NDEAM Handout – the DAC is supporting the NDEAM event by providing 500 copies of their handout. The City's Graphic Design Specialist worked with their committee in the design/layout. **Brooks moved to approve producing the handouts for NDEAM; Farabee seconded. Motion passed unanimously.**

HRC Report

Colwill reported. The HRC is working on the 2008 Humanitarian Award event. It will take place on September 23, 2008, at the Orpheum Theater Center; reception is at 5:30 and the presentation program starts at 7pm.

The SF Diversity Council which the HRC is a part of, has subcommittees working on different programs. The Stakeholders had their first neighborhood listening and sharing meeting; more are planned for the future. The Business/Chamber subcommittee is working with ethnic businesses and the Conference subcommittee is hosting a conference on November 11, 2008, at the Pavilion.

Public Comment

Adjournment

Having no further business, B. Johnson moved to adjourn; Friez seconded; the meeting adjourned at 3:45p.m.

The next meeting is scheduled for September 17, 2008, @ 3:00pm, Human Relations Conference Room, City Hall.

Action Plan for September 17th:

- NOD Award Application – drafts of assigned areas
- People First Language
- Hotel Guide

Minutes submitted by Carol Garry.