

City of Sioux Falls
Civil Service Board
MINUTES

July 15, 2009

Human Resources Conference Room

MEMBERS PRESENT: Hinton, Hitzemann, Moore and Ohme.

MEMBERS ABSENT: None

STAFF PRESENT: Hannestad, Holsen and O'Toole.

- 1) The meeting was called to order at 12:20 p.m. on July 15, 2009.
- 2) **A motion was made by Ohme and seconded by Hitzemann approve the minutes of the May 6, 2009, meeting.** Motion carried unanimously.
- 3) **A motion was made by Hitzemann and seconded by Hinton to extend the current eligibility lists for nine months or as requested for the following positions:**
 - a. Entrance Eligibility List 3311 Word Processor
 - b. Promo/Transfer Eligibility List 3313 Desktop Support Supervisor
 - c. Entrance Eligibility List 3314 Engineering Technician
 - d. Entrance Eligibility List 3315 HVAC Maintenance Mechanic

Motion carried unanimously.

- 4) **A motion was made by Hinton, seconded by Ohme to approve the advertising, eligibility lists and classification plan amendments as set forth in Exhibit A.** Motion carried unanimously.
- 5) **A motion was made by Ohme, seconded by Hitzemann to order the personnel actions recorded as set forth in Exhibit B.** Motion carried unanimously.

A motion was made by Hitzemann, seconded by Ohme that the Civil Service Board go into Executive Session at 12:25 p.m. A motion was made by Ohme seconded by Hitzemann to come out of the Executive Session at 12:32 p.m.

6) **A motion was made by Hinton and seconded by Ohme to order the disciplinary actions as recorded and set forth in Exhibit C.** Motion carried unanimously.

7) **Having no further business, a motion was made by Hitzemann and Hinton seconded to adjourn the meeting.** Motion carried unanimously.

The Board will meet on Wednesday, September 2, 2009, at noon in the Human Resources Conference Room.

Meeting was adjourned at 12:33 p.m.

Respectfully submitted by Bill O'Toole, Recording Officer