

CIP COMMITTEE AGENDA
August 28, 2008
3:00 PM
Old Council Chambers

Meeting called by: Eugene Rowenhorst, Director of Finance

Attendees: Mike Cooper, Planning
Mark Cotter, Public Works Administration
Don Kearney, Park & Recreation
Neil Schmid
Kent Metzger

AGENDA TOPICS

1. Approve Minutes of July 24th , Meeting (Action)
July 29th, Electronic Vote (Action)
August 15th , Electronic Vote (Action)
2. Approve Current Agenda (Action)
3. Project Transfers (Action)
 - a. Land Acquisition
 - b. Water Collection Well Improvements
 - c. Water Purification SCADA – Phase II
 - d. 57th Street from Cliff Avenue to Sycamore Avenue
 - e. 30th Street and Covell Avenue Drainage Improvement
 - f. Railroad Crossing Improvements
 - g. Tuthill Park Drainage Improvements
 - h. Madison Street from Marion Road to the West
 - i. 85th Street from Louise Avenue to Minnesota Avenue
 - j. Other Mains – Unforeseen Water Projects
 - k. 41st Street from SD 100 to Six Mile Road
 - l. Willow Wood Avenue from Six Mile Road to the East
 - m. Sanitary Sewer-Other Mains
 - n. Falls Park Development
4. Development Driven Street Improvements Petition Presentation (Informational)
5. Other Business

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	_____ X _____
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 177075
Description: Land Acquisition
General Ledger No.: 67575014803101
Amount: \$1,502,000

Reason Needed: To fund a land acquisition necessary for this project.

Proposed Funding Source

CIP Project No.: 175075
Description: Water Purification Plant Backwash Basin
General Ledger No.: 67575014803201
Amount: \$1,502,000

Comments: This project has been reprogrammed in the 2009 – 2013 Capital Improvements Program.

Authorized Signatures

Director of MOU or
Designated Signature

Director of Finance
or Designated Signature

Mayor

City Attorney
or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	<input checked="" type="checkbox"/>
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 184075

Description: Water Collection Well Improvements

General Ledger No.: 67575014803541

Amount: \$300,693

Reason Needed: To fund a bid award necessary for this project.

Proposed Funding Source

CIP Project No.: 162075

Description: Valve Replacement Program

General Ledger No.: 67575014803541

Amount: \$111,430

General Ledger No.: 67575014803521

Amount: \$22,000

Comments: These funds are available due to no projects being identified for 2008.

CIP Project No.: 089075

Description: Water Treatment Plant to the North

General Ledger No.: 67575014803521

Amount: \$52,000

Comments: This project is complete with available funds.

CIP Project No.: 435099

Description: Railroad Crossing Improvements

General Ledger No.: 67575014803541

Amount: \$10,000

Comments: These funds are available due to no projects being identified for 2008.

CIP Project No.: 446099

Description: 72nd Street North from Cliff Avenue to the East

General Ledger No.: 67575014803541

Amount: \$82,000

Comments: This project has been awarded, leaving available funds.

CIP Project No.: 438099

Description: 26th Street from Sycamore to the East

General Ledger No.: 67575014803541

Amount: \$23,263

Comments: This project is complete with available funds.

Authorized Signatures

Director of MOU or
Designated Signature

Director of Finance
or Designated Signature

Mayor

City Attorney
or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	<input checked="" type="checkbox"/>
CIP Budget Transfers	<input type="checkbox"/>
Supplement	<input type="checkbox"/>
Budget Adjustment	<input type="checkbox"/>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 168075

Description: Water Purification SCADA-Phase II

General Ledger No.: 67575014803401

Amount: \$76,000

Reason Needed: To fund the bid award necessary for this project.

Proposed Funding Source

CIP Project No.: 453099

Description: SDDOT Project Coordination

General Ledger No.: 67575014803541

Amount: \$76,000

Comments: These funds are available due to no projects being identified for 2008.

Authorized Signatures

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Designated Signature

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or Designated Signature

Mayor

City Attorney
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Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	<input checked="" type="checkbox"/>
CIP Budget Transfers	<input type="checkbox"/>
Supplement	<input type="checkbox"/>
Budget Adjustment	<input type="checkbox"/>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 388099

Description: 57th Street from Cliff Avenue to Sycamore Avenue

General Ledger No.: 25314014303511

Amount: \$60,000

Reason Needed: To fund a change order necessary for this project.

Proposed Funding Source

CIP Project No.: 148014

Description: ROW Acquisition for Public Works

General Ledger No.: 25314014303102

Amount: \$60,000

Comments: The balance of this account after this transfer will be \$1,481,536.

Authorized Signatures

Director of MOU or
Designated Signature

Director of Finance
or Designated Signature

Mayor

City Attorney
or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	<input checked="" type="checkbox"/> _____
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 210072

Description: 30th Street and Covell Avenue Drainage Improvement – Phase 3

General Ledger No.: 27272014303539

Amount: \$65,000

Reason Needed: To fund a change order necessary for this project.

Proposed Funding Source

CIP Project No.: 179072

Description: Rice Street and Lowell Avenue Railroad Drainage Improvements

General Ledger No.: 27272014303539

Amount: \$65,000

Comments: This project has been reprogrammed in the 2009 – 2013 Capital Improvements Program.

Authorized Signatures

Director of MOU or
Designated Signature

Director of Finance
or Designated Signature

Mayor

City Attorney
or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	<input checked="" type="checkbox"/>
CIP Budget Transfers	<input type="checkbox"/>
Supplement	<input type="checkbox"/>
Budget Adjustment	<input type="checkbox"/>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 435099
Description: Railroad Crossing Improvements
General Ledger No.: 25314014303517
Amount: \$10,000

Reason Needed: To fund the City's portion of a railroad crossing project.

Proposed Funding Source

CIP Project No.: 197088
Description: Development Driven Collector Street Improvements
General Ledger No.: 25314014303511
Amount: \$10,000

Comments: The balance of this account after this transfer will be \$31,300.

Authorized Signatures

 Director of MOU or
 Designated Signature

 Director of Finance
 or Designated Signature

 Mayor

 City Attorney
 or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects _____
CIP Budget Transfers _____
Supplement _____
Budget Adjustment _____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 221072
Description: Tuthill Park Drainage Improvements
General Ledger No.: 27272014303521
Amount: \$35,000

Reason Needed: To fund the engineering services necessary for this project.

Proposed Funding Source

CIP Project No.: 179072
Description: Rice Street and Lowell Avenue Railroad Drainage Improvements
General Ledger No.: 27272014303539
Amount: \$35,000

Comments: This project has been reprogrammed in the 2009 – 2013 Capital Improvements Program.

Authorized Signatures

 Director of MOU or
 Designated Signature

 Director of Finance
 or Designated Signature

 Mayor

 City Attorney
 or Designated Signature

Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects _____
CIP Budget Transfers _____
Supplement _____
Budget Adjustment _____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 474099

Description: Madison Street from Marion Road to the West

General Ledger No.: 25314014303511

Amount: \$55,000

Reason Needed: To fund a change order necessary for this project.

Proposed Funding Source

CIP Project No.: 148014

Description: ROW Acquisition for Public Works

General Ledger No.: 25314014303102

Amount: \$55,000

Comments: The balance of this account after this transfer will be \$1,426,536.

Authorized Signatures

 Director of MOU or
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 Director of Finance
 or Designated Signature

 Mayor

 City Attorney
 or Designated Signature

Date: August 28, 2008

CIP Agenda: X Yes No

CIP Pooled Projects	<u> X </u>
CIP Budget Transfers	<u> X </u>
Supplement	<u> </u>
Budget Adjustment	<u> </u>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 132014

Description: 85th Street from Louise Avenue to Minnesota Avenue

General Ledger No.: 25372014303539

Amount: \$280,500

Reason Needed: To fund a change order necessary for this project.

Proposed Funding Source

CIP Project No.: 132014

Description: 85th Street from Louise Avenue to Minnesota Avenue

General Ledger No.: 25314014303511

Amount: \$130,500

Comments: Internal departmental balancing within the project.

CIP Project No.: 148014

Description: ROW Acquisition for Public Works

General Ledger No.: 25314014303102

Amount: \$150,000

Comments: The balance of this account after this transfer will be \$1,276,536.

Authorized Signatures

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Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	<input checked="" type="checkbox"/>
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 174075

Description: Other Mains – Unforeseen Water Projects

General Ledger No.: 67575014803541

Amount: \$26,079

Reason Needed: To fund the bid award necessary for this project.

Proposed Funding Source

CIP Project No.: 194099

Description: Cliff Avenue from Benson Road to Chambers Street

General Ledger No.: 67575014803541

Amount: \$200

Comments: This project is complete with available funds.

CIP Project No.: 319099

Description: Southeastern Avenue from 49th Street to 57th Street

General Ledger No.: 67575014803541

Amount: \$10,879

Comments: This project is complete with available funds.

CIP Project No.: 197088

Description: Development Driven Collector Street Projects

General Ledger No.: 67575014803541

Amount: \$15,000

Comments: The balance of this account after this transfer will be \$144,000

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Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	<input checked="" type="checkbox"/> _____
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 475099

Description: 41st Street from SD 100 to Six Mile Road

General Ledger No.: 25314014303511

Amount: \$1,000

Reason Needed: To fund a temporary construction easement necessary for this project.

Proposed Funding Source

CIP Project No.: 464099

Description: 69th Street from Charger Avenue to Southeastern Avenue

General Ledger No.: 25314014303521

Amount: \$1,000

Comments: This project is complete with available funds.

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Director of Finance
or Designated Signature

Mayor

City Attorney
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Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	<input checked="" type="checkbox"/>
CIP Budget Transfers	<input type="checkbox"/>
Supplement	<input type="checkbox"/>
Budget Adjustment	<input type="checkbox"/>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 482099

Description: Willow Wood Avenue from Six Mile Road to the East – Sanitary Sewer Construction

General Ledger No.: 67777114803551

Amount: \$67,000

General Ledger No.: 67777114803521

Amount: \$9,000

General Ledger No.: 67777114803523

Amount: \$1,000

Reason Needed: To fund the bid award necessary for this project.

Proposed Funding Source

CIP Project No.: 040088

Description: Development Driven Arterial Street Projects

General Ledger No.: 67777114803551

Amount: \$77,000

Comments: The balance of this account after this transfer will be \$247,000.

Authorized Signatures

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Mayor

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Date: August 28, 2008

CIP Agenda: X Yes No

CIP Pooled Projects	<u> X </u>
CIP Budget Transfers	<u> X </u>
Supplement	<u> </u>
Budget Adjustment	<u> </u>

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 141077

Description: Sanitary Sewer Other Mains

General Ledger No.: 67777114803551

Amount: \$50,000

Reason Needed: To fund a change order necessary for this project.

Proposed Funding Source

CIP Project No.: 198099

Description: Concrete Pavement Restoration and Joint Replacement

General Ledger No.: 67777114803551

Amount: \$50,000

Comments: These funds are available due to no projects have been identified for 2008.

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Mayor

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Date: August 28, 2008

CIP Agenda: Yes No

CIP Pooled Projects	_____
CIP Budget Transfers	<u> X </u>
Supplement	_____
Budget Adjustment	_____

(To be completed by requesting divisions)

Information Needed for Request

CIP Project No.: 010064
Description: Falls Park Development
General Ledger No.: 25364014603301
Amount: \$152,400

Reason Needed: To fund the bid award necessary for this project.

Proposed Funding Source

CIP Project No.: 141064
Description: Yankton Trail Park Development
General Ledger No.: 25364014603301
Amount: \$8,242
Comments: This project is complete with available funds.

CIP Project No.: 067064
Description: Tuthill Park Development
General Ledger No.: 25364014603301
Amount: \$95,000
General Ledger No.: 25364014603521
Amount: \$5,000
Comments: This project is complete with available funds.

CIP Project No.: 142064
Description: Spencer Park Development
General Ledger No.: 25364014603301
Amount: \$14,571
Comments: This project is complete with available funds.

CIP Project No.: 153064

Description: Judee Estates Development

General Ledger No.: 25364014603521

Amount: \$11,800

Comments: This project is complete with available funds.

CIP Project No.: 207064

Description: Cherapa Landscaping

General Ledger No.: 25364014603301

Amount: \$17,787

Comments: This project is complete with available funds.

Authorized Signatures

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Director of Finance
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Mayor

City Attorney
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MINUTES
CIP MEETING
July 24, 2008
Old Council Chambers

MEMBERS PRESENT: Eugene Rowenhorst, Neil Schmid, Kent Metzger, Mark Cotter, Mike Cooper, and Don Kearney.

ABSENT MEMBERS:

OTHERS PRESENT: Janelle Zerr, Ashley Deniger, Shannon Ausen, Doug Barthel, Jodi Schwan, Robert Amundson, and Debra Owen.

Minutes

Mike Cooper made a motion to approve the minutes of the June 12th meeting and the July 3rd electronic vote. Mark Cotter seconded, and the motion carried unanimously.

Agenda

Mike Cooper made a motion to amend the current agenda to add item "3. i." titled as River Greenway Improvements. Don Kearney, seconded, the motion carried unanimously.

Project Transfers

Electronic Sign Replacement – CIP #034069

Transfer \$1,700 from CIP #028069 – Staircase Tiling, to fund the construction of the project.

Career Avenue from Benson Road to Tickman Street – CIP #466099

Transfer \$1,034,500 from CIP #197088 – Development Driven Collector Street Projects, to fund the bid award necessary for the project.

Water Reclamation Facility Process Pumping Station – CIP #139077

Transfer \$292,000 from CIP #142077 – Odor Control Collection System and \$8,000 from CIP #132014 – 85th Street from Minnesota Avenue to Louise Avenue, to fund the bid award and testing services necessary for this project.

Water Reclamation Facility HVAC Upgrade – CIP #118077

Transfer \$20,000 from CIP #453099 – SDDOT Project Coordination, to fund engineering services necessary for this project.

Valley View Road from 12th Street to 16th Street – CIP #469099

Transfer \$6,250 from CIP #461099 – 41st Street from Hwy 11 to Big Sioux River and \$1,030 from CIP #149014 – Valley Gutters, Curb & Gutter, Sidewalks, to fund the bid award necessary for this project.

85th Street from Minnesota Avenue to Louise Avenue – CIP #132014

Transfer \$27,660 from CIP #132014 – 85th Street from Minnesota Avenue to Louise Avenue, to fund a change order necessary for the project.

Water Collection Well Improvements – CIP #184075

Transfer \$170,000 from CIP #194099 – Cliff Avenue from Chambers Street to Benson Road, \$310,000 from CIP #154075 – Water System Security Enhancements, and \$20,000 from CIP #453099 – SDDOT Project Coordination to fund construction necessary for this project.

Neighborhood Restoration – CIP #101099

Transfer \$20,000 from CIP #464099 – 69th Street from Charger Avenue to Southeastern Avenue, to fund additional lighting necessary for this project.

River Greenway Improvements – CIP #189064

Transfer \$25,000 from CIP #190064 – Park Land Acquisition, to fund the purchase of abandoned railroad right of way.

Don Kearney made a motion to approve the project transfers. Kent Metzger seconded and the motion carried unanimously.

2008-2012 CIP & OCEP August Amendments

Arena

Amend the Other Capital Expenditures Program by adding a pickup, in 2008. The estimated cost is \$35,000 and will not require an increase in appropriations as they will be funded by canceling OCEP 08-02, Portable Basketball System, for \$22,000 and OCEP 08-03, Portable Basketball System for \$13,000, in 2008.

Police

Amend the Other Capital Expenditures Program by adding a digital imaging management system, in 2008. The estimated cost is \$88,000 and will not require an increase in appropriations as it will be funded by patrol vehicles not purchased in 2008.

Parks and Recreation

Amend Capital Improvement Project No. 204064, Bike Trail Station Points, by increasing the funding for an additional bike trail station point, in 2008. The estimated cost is \$7,200 for engineering and \$32,800 for construction, totaling \$40,000 and will require an increase in appropriations that will be funded by the Sales/Use Tax Fund via a donation from Scheels.

Convention Center

Amend the Other Capital Expenditures Program by adding meeting room risers, in 2008. The estimated cost is \$25,000 and will not require an increase in appropriations as it will be funded by savings from other convention center equipment purchased in 2008.

Public Works-Fleet

Amend the Other Capital Expenditures Program by adding two Gasboy Fuel System Upgrades, in 2008. The estimated cost is \$38,000 and will not require an increase in appropriations. It will be funded by the Fleet Revolving Fund operating budget.

Public Works—Water Reclamation

Amend Capital Improvement Program Project No. 139077, Water Reclamation Facility Process Pumping Station in 2008. The estimated cost is \$109,000 for engineering and \$1,091,000 for construction, totaling \$1,197,000. The additional funding will not require an increase in appropriations as it will be funded by user fees (restricted cash).

Don Kearney made a motion to approve the CIP and OCEP August amendments and Neil Schmid seconded the motion. The motion carried unanimously.

Executive Order – Development Driven Streets

Mark Cotter discussed the current Executive Order No. 02-49, Street Improvement Administration Procedures and the need to modify it. More internal review is necessary before bringing changes back to the Committee.

Meeting adjourned at 3:30 PM.

MINUTES
CIP – ELECTRONIC VOTE
July 29, 2008

Voting CIP Committee Members: Don Kearney, Gene Rowenhorst, Mike Cooper, Mark Cotter, Neil Schmid, and Kent Metzger

The CIP Committee reviewed and unanimously approved by an electronic vote to transfer funds for the following projects:

CIP #475099 – 41st Street from SD 100 to Six Mile Road

Transfer \$100,000 from CIP #474099 – Madison Street from Marion Road to the West; \$200,000 from CIP #434099 – Southeastern Avenue from 57th Street to the South; \$90,000 from CIP #424099 – 26th Street from Berkshire Blvd to Sertoma Avenue; \$125,000 from CIP #480099 – Career Avenue from 60th Street North to the South; \$100,000 from CIP #132014 – 85th Street from Louise Avenue to Minnesota Avenue; \$10,000 from CIP \$435099 – Railroad Crossing Improvements; \$16,000 from CIP #194099 – Cliff Avenue from Benson Road to Chambers Street; \$18,850 from CIP #453099 – SDDOT Project Coordination; \$20,000 from CIP #388099 – 57th Street from Minnesota Avenue to Sycamore Avenue; \$5,000 from CIP #446099 – 72nd Street North from Cliff Avenue to the East; \$10,800 from CIP #329099 – 4th Avenue from Benson Road to 60th Street North, and \$4,200 from CIP #381099 – 26th Street & Western Avenue Intersection, to fund the bid award necessary for this project.

MINUTES
CIP – ELECTRONIC VOTE
August 15, 2008

Voting CIP Committee Members: Don Kearney, Gene Rowenhorst, Mike Cooper, Mark Cotter, Neil Schmid, and Kent Metzger

The CIP Committee reviewed and unanimously approved by an electronic vote to transfer funds for the following projects:

CIP #485099 – Galaxy Lane from Cushman Street to Aruba Street

Transfer \$255,650 from CIP #197088 – Development Driven Collector Street Projects, to fund the bid award necessary for this project.

CIP #453099 – SDDOT Project Coordination

Transfer \$142,000 from CIP #197088 – Development Driven Collector Street Projects, and \$38,127 from CIP #300099 – Cleveland Avenue from 10th Street to Rice Street, to fund the engineering services necessary for this project.

CIP #474099 – Madison Street from Marion Road to the West

Transfer \$140,000 from CIP #449099 – Arterial Intersection Improvements, and \$5,000 from CIP #241072 – Drainage Improvements in Developing Areas, to fund the engineering services necessary for this project.

CIP #466099 – Career Avenue from Benson Road to Tickman Street

Transfer \$100,000 from CIP #197088 – Development Driven Collector Street Projects to fund the engineering services necessary for this project.

CIP #458099 – 22nd Street from Discovery Avenue to Purdue Avenue

Transfer \$15 from CIP #456099 – Red Oak Drive from 26th Street to Highline Drive, to fund miscellaneous invoices necessary for this project.

CIP #434099 – Southeastern Avenue from 57th Street to the South

Transfer \$35,000 from CIP #438099 – 26th Street from Alpine Avenue to the East; \$15,000 from CIP #424099 – 26th Street from Berkshire Blvd to Sertoma Avenue; \$10,000 from CIP #435099 – Railroad Crossing Improvements; \$27,000 from CIP #446099 – 72nd Street North from Cliff Avenue to the East; \$21,700 from CIP #417099 – Sertoma Avenue Construction, and \$8,320 from CIP #300099 – Cleveland Avenue from 10th Street to Rice Street, to fund the engineering services and light materials necessary for this project.

CIP #149014 – Valley Gutters, Curb & Gutter, Sidewalk

Transfer \$2,000 from CIP #464099 – 69th Street from Charger Avenue to Southeastern Avenue, to fund a change order necessary for this project.

CIP #151014 – Traffic Signal Improvements

Transfer \$10,000 from CIP #124099 – Communications Network Upgrade, to fund a change order necessary for this project.

CIP #093064 – Marion Road Park Improvements

Transfer \$3,000 from CIP #151064 – Bakker Park Renovation, to fund the bid award necessary for this project.

CIP #198064 – Playcourt Cyclic Reconstruction

Transfer \$6,000 from CIP #151064 – Bakker Park Renovation, to fund the bid award necessary for this project.