

## BOARD OF HISTORIC PRESERVATION

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls*

Meeting Minutes  
for the meeting held on  
February 13, 2013

**Members Present:**

Beth Barry  
Jeff Dunn  
Sean Ervin (5:00 p.m.)  
Kevin Gansz  
Dixie Hieb  
Adam Nyhaug  
Mildred Roesch  
Josh Schorzmann  
Ryan Streff (4:05 p.m.)  
Keith Thompson

**Public in Attendance:**

**Members Absent:**

Dixie Hieb

**Staff Present:**

Debra Gaikowski, Planner

Chairman Kevin Gansz called the meeting to order at 4:03 p.m. and gave introductory comments.

1. **Approval of the January 9, 2013 Meeting Minutes** – Keith Thompson made a motion to accept the January 9, 2013 meeting minutes as written. Jeff Dunn seconded the motion. Motion passed unanimously.
2. **Public Input on Non-agenda Items** – None
3. **Old Business** – None
4. **New Business:**
  - a. **2013 – 2014 CLG Grant Priorities** – Debra Gaikowski reviewed the Basic Allocation and Supplemental Allocation budgets for the 2013 – 2014 CLG grant application. The Board members had several suggestions. They would like to have money included to purchase plaques for buildings that have received a Façade Easement grant through the historic track of the Façade Easement Program. Under the training line item, they requested that Debra look into potential training opportunities through Preserve South Dakota. They would like the Contractual Services line item for historic survey work to be worded in more general terms to

allow some flexibility with the funds. A line item needs to be added for the printing of the updated Historic Avenues booklet which will be completed by the end of the year. In the Memberships and Subscriptions category, the members feel it would be advantageous for the group to get a subscription to the Old House Journal publication. This item was informational only.

- b. Water Service Records – A Resource** – Jeff Dunn had a handout of an example of a water service record for the Board members. He reviewed the information on the record and explained that the records date back from the initial installation of a water service, which comes from the main water service line in the street to the property, and that it shows any upgrades or changes that have occurred over the years. This is a potential resource for the board and its members when conducting research on a property. This item was informational.
- c. Downtown Design Review Committee Report** – As a member of the Downtown Design Review Committee, board member Adam Nyhaug briefed the board on the most recent items the committee has addressed. He commented on a project at 724 East 8<sup>th</sup> Street and on the 6<sup>th</sup> Street reconstruction project which will run from Weber Avenue to Minnesota Avenue. The reconstruction project will be a phased project with the first phase affecting the area from Phillips Avenue to Main Avenue. Adam also mentioned that the Shriver Building improvements that had been previously presented to the Board as a façade easement application, has been put on hold.
- d. Notice and Orders Report** – Debra stated that no items were added to the Notice and Orders’ list this month.

## 5. Other Business

- a. Home Show Prep review** – Debra discussed details regarding the upcoming Home Show. The BOHP will have a booth set up to help educate the public on historic preservation. She reviewed the parking situation and where to sign in when the members come to work. Debra also reminded everyone to attend the Board-sponsored workshop to take place Friday, March 8, from 4:30 – 5:30 p.m.
- b. Request for Professional Services – Pendar Lane** – Debra reviewed the scope of the Pendar Lane reconnaissance-level architectural survey. After some discussion, the members agreed that the survey should be reduced to a level involving just enough research to determine whether there is credible evidence of possible nomination criteria and then to move forward with a more extensive survey if that is the case. They were concerned about investing funds into a survey only to find out that the properties do not warrant a progression to nomination on the National Register. Debra will revise and proceed accordingly.
- c. Historic Avenues Subcommittee update** – As members of the Historic Avenues Subcommittee, Jeff Dunn and Adam Nyhaug reviewed an outline they drafted for a publication to take the place of the Historic Avenues booklet. Comments included the addition of information of various interior features of some structures, a glossary of frequently used terms to avoid redundancy within the chapters, and information on the new historic preservation section of the new zoning ordinance.
- d. Wallace Dow documentary update** – Kevin stated that the documentary about Wallace Dow will be shown two times at the Old Courthouse Museum, once on March 21 at the regular meeting of the Minnehaha County Historical Society and again on April 7.

**Adjourn** – Sean Ervin made a motion to adjourn the Board of Historic Preservation meeting. Josh Schorzmans seconded the motion. Motion passed unanimously. Meeting adjourned at 5:10 p.m.