



BOARD OF HISTORIC PRESERVATION

Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls

Meeting Minutes
for the meeting held on
November 13, 2013

Members Present:

Jennifer Dumke
Kevin Gansz
Tom Keller
Ed Lund
Adam Nyhaug
Mildred Roesch
Josh Schorzmann
Elizabeth Schulze
Keith Thompson

Members Absent:

Dixie Hieb

Public in Attendance:

Janelle Ayteo
Mark Landon
Cheryl Rath

Staff Present:

Debra Gaikowski, City Planning

Chairman Adam Nyhaug called the meeting to order at 4:00 p.m. and gave introductory comments.

1. **Approval of the October 9, 2013, Meeting Minutes** – Kevin Gansz made a motion to accept the October 9, 2013, Board of Historic Preservation meeting minutes. Mildred Roesch seconded the motion. Motion passed unanimously.
2. **Public input on non-agenda items** – None
3. **Old Business** – None
4. **New Business:**
 - a. **2025 Downtown Development Plan** – Dustin Powers, Economic Development Coordinator, discussed the development of the 2025 Downtown Development Plan which is an update to the 2015 Downtown Development Plan. He stated that the City hopes to incorporate a great deal of citizen involvement in

the process. There will be public meetings, informational booths at community-wide events, citizen working groups, and a Citizen Advisory Committee to help move things forward. The plan will have several different focus areas as well, with historic preservation being one of them. He highlighted the opportunity board members would have to participate in the process. This item was informational.

- b. Mayor's Historic Preservation Award – Program Information and Guidance – Final Draft** – A motion was made by Mildred Roesch to approve the final draft of the Mayor's Historic Preservation Award – Program Information and Guidance document as written. It was seconded by Jennifer Dumke. Motion passed unanimously.
- c. Mayor's Historic Preservation Award – Nomination Request – Final Draft** – A motion was made by Tom Keller to approve the final draft of the Mayor's Historic Preservation Award – Nomination Request document as written. It was seconded by Ed Lund. Motion passed unanimously.
- d. 1300 South Main Avenue – Window replacement** – Mark Landon, owner of the property at 1300 South Main Avenue, walked the members through the project he intends on completing at his residence. His intention is to remove a double-hung window on the north side of the house and replace it with two casement windows in different locations than the one removed but close to it. The casement windows would have a divider in the glass to appear to be a double-hung window. Keith Thompson made a motion that the project would not have an adverse effect on the district if the windows were an actual double-hung style window or a casement window that is offset to give the true impression of a double-hung window and that the fascia board trim at the roof line would extend beyond the new window at the roof line a distance deemed to be appropriate. Josh Schorzmans seconded the motion. Motion passed unanimously.
- e. National Preservation Conference Debriefing** – Debra explained that the City, as a recipient of the annual Certified Local Government grant for historic preservation, is required to send a board member to a conference or training each grant cycle. Kevin Gansz attended the National Preservation Conference in Indianapolis, Indiana, in late October. Kevin provided a summary document for the board members, outlining each of the educational sessions he attended while there. He also detailed the major points he learned from each session. This item was informational only.
- f. Notice and Orders Report** – Debra stated that there were no properties removed or added to the Notice and Orders list since last month's report. However, there was a press conference with the Mayor at one of the properties on the list. The purpose of the news conference was to shed some light on code enforcement issues and how the City works to protect good neighbors from bad neighbors. This item was informational.

5. Other Business:

Debra shared with the members that there is a map on the City's website in the GIS interactive section which shows all properties under foreclosure and all registered vacant properties.

Adjourn – Tom Keller made a motion to adjourn the Board of Historic Preservation meeting. Keith Thompson seconded the motion. Motion passed unanimously. Meeting adjourned at 5:20 p.m.