

## BOARD OF HISTORIC PRESERVATION

*Promoting the use and conservation of historic properties for the education, inspiration, pleasure and enrichment of the citizens of Sioux Falls*

Meeting Minutes  
for the meeting held on  
September 12, 2012

**Members Present:**

Beth Barry  
Jeff Dunn  
Sean Ervin  
Kevin Gansz  
Dixie Hieb  
Adam Nyhaug  
Ryan Streff  
Keith Thompson

**Members Absent:**

Josh Schorzmann  
Mildred Roesch

**Public in Attendance:**

**Staff Present:**

Debra Gaikowski, Planning  
Robbie Vuerink, Engineering

Chairman Kevin Gansz called the meeting to order at 4:00 p.m.

1. **Approval of the August 8, 2012 Meeting Minutes** – Sean Ervin made a motion to accept the August 8, 2012 meeting minutes as written. Dixie Hieb seconded the motion. Motion passed unanimously.
2. **Public Input on Non-agenda Items** – None
3. **Old Business:**
  - a. **School Board Letter** – As a follow-up to the August meeting, a draft letter to the Sioux Falls School Board regarding the potential closure and demolition of three elementary schools in core areas of the City, was presented to the Board. The members asked that a cover letter from the Board's City liaison be included with the letter. This cover letter should state that the Board is available to assist the School Board with this issue in its capacity as a historic preservation resource. Jeff Dunn made a motion to accept the draft letter as written and to send it to the Sioux Falls School Board along with the cover letter. Adam Nyhaug seconded the motion. Motion passed with seven approvals and Sean Ervin abstaining.
4. **New Business:**

- a. **City Hall Lighting Project** – Debra gave a brief introduction of the City Hall Interior Lighting project to the Board members and then introduced Robbie Vuerink from the City Engineering Office to provide more detail. After some discussion, Keith Thompson made a motion that the interior lighting project at City Hall will have no adverse effect on the property or the district. Ryan Streff seconded the motion. Motion passed with seven approvals and Sean Ervin abstaining.
- b. **Deadwood Fund Grant Letter of Support – 127 S. Duluth Ave.** – Debra explained that she was contacted by the owner of the property at 127 S. Duluth Ave., Dona Shukara, regarding a Deadwood Fund grant application she will be submitting to the State to request funds to make repairs to her historic home. Debra provided pictures to the Board. Kevin Gansz stated that the woman also contacted him about receiving the assistance and the letter. Sean Ervin made a motion to approve a Letter of Support for Dona Shukara’s Deadwood Fund Grant application. Jeff Dunn seconded the motion. Motion passed unanimously.
- c. **Historic District Property Owner Letter** – After some concerns came to light about building projects being done in the historic districts that have not come before the Board, Debra did some research and discovered that, through human error, the projects are not always getting funneled through the Historic Preservation Planner in the Planning Office. To help alleviate this issue, it was suggested that a letter be sent to all property owners within the historic districts alerting them to the fact that, since they live in an historic district, their project may have to be reviewed by the Planning Office. A draft letter was presented to the Board. There were several questions and comments. Dixie Hieb made a motion to table the item until the October meeting. Beth Barry seconded the motion.
- d. **Activity Book School Distribution** – Jeff Dunn explained the process we go through to get the Historic Preservation Activity Books to the 3<sup>rd</sup> graders in the public school system. He also announced that his time will be coming to an end on the board and that someone will need to take this over for next year. This item was informational.
- e. **Notice and Order Report** – Debra highlighted a recent addition to the Notice and Order list that is not in an historic district but it is on the list of homes built in 1880 or before. This item was informational.

## 5. Other Business

The Historic Avenues Subcommittee reported that they had a meeting and looked at ways to reorganize the Historic Avenues publication. The possibility of having a college student take it on as a project was also discussed.

It was suggested that subcommittee reports be included on the Board’s agenda on a regular basis.

**Adjourn** – Keith Thompson made a motion to adjourn. Jeff Dunn seconded the motion. Motion passed unanimously and the meeting adjourned at 4:55 p.m.