

Falls Community Health Governing Board Minutes
Thursday, January 19, 2017, at 12:00 pm

Present: Linda Karnof- via phone, Jim Kellar, John Peterson, Bruce Vogt, Cindy Binkerd, Tracy Johnson, Jonathon Ott,

Absent: Gwendolyn Martin-Fletcher, Susy Blake, Katie Reardon,

Staff Present: Jill Franken, Alicia Collura, Amy Richardson, Dr. Stephanie Schmitz, Kelly Piacentino, Vanessa Sweeney, Lisa Stensland

Call to Order: The meeting was called to order by Jim Kellar at 12:03 pm.

A motion was made to approve the consent agenda items including the minutes for Falls Community Health Governing Board dated December 15, 2016, and the QA/QI minutes dated December 19, 2016 supported by Tracy, seconded by John, motion carries.

BOARD RE-APPOINTMENT:

A motion was made to accept the Mayor's re-appointment of Linda Karnof, supported by Tracy and seconded by Jon, motion carries.

FINANCIAL REPORT:

The financial report for December was deferred as finance is working on closing the month and the year. Year End productivity has exceeded 2016.

The Policy and Procedure for the sliding fee scale was reviewed along with the revisions in language of the policy as suggested for the OSV visit. Once all changes have been made, board approval will be needed.

QUALITY:

Peer reviews:

Dental's 4th quarter review revealed no major issues in either the dentists or the hygienist's reviews.

Behavioral health and Addiction services no major issues and gave a good opportunity to discuss process. This also included how to facilitate John Erpenback's review and Dr. Tinguely will sign off on his review.

Faculty and Residents had a 100% return rate and no issues.

ACCESS:

A motion was made to accept the re-credentialing and re-privileging of Dr. Elizabeth Naber, DDS, as presented by Dr. Schmitz supported by Tracy, seconded by Jon, motion carried.

The scheduling policy was reviewed and changes made to the policy target no shows. The clinic averages 23 no-shows per day with 6 of them being same day cancellations. The plan is to help educate the patients with hand outs and flyers in the mail, a message while on hold, message on the waiting room TV, and clipboards and sending letters to those patients on the cusp of walk in status.

A motion was made to accept the Falls community Health Standard Operating Policy/Procedure for Scheduling of Appointments-Medical supported by Bruce, seconded by Tracy, motion carried.

BOARD SELF-ASSESSMENT REVIEW AND ACCEPTANCE: Deferred

EXECUTIVE DIRECTOR'S REPORT:

See report below

Motion to adjourn, supported by Tracy, seconded by John, motion carries. 1:10 pm



Jim Kellar- Board Chair

February 16, 2017

January 2017 Falls Community Health Executive Director Board Update	
Board Activities/ Updates	<ul style="list-style-type: none">• Linda Karnof's 2nd term has been approved by the Mayor and City Council in December.• Susy Blake's term ends this meeting and she is eligible to serve a second term.
Team Updates	<ul style="list-style-type: none">• We welcome our new dental manager- Kelly Piacentino!• Lonna's retirement celebration was a great success and all wish her well.
Miscellaneous	<ul style="list-style-type: none">• Tobacco Free City Property: the City Council has scheduled a working session for 1/24 at 3:30 at Carnegie Town Hall, to discuss ideas to further expand the ordinance passed by city council on 12/6.• FCH Medication Voucher Program has been implemented, which Dr. Gene Burrish, our volunteer Dermatologist championed. In addition to Dr. Burrish, Bill Ladwig, Alicia, Amy, Katie, Gretchen Schilling, and Erin were on this development and implementation team. Attached is a great article Dr. Burrish published on this new program.
HRSA Activities	<ul style="list-style-type: none">• Please save the dates for our HRSA has requested an August 2017 FCH Operational Site Visit<ul style="list-style-type: none">○ #1 preference is August 22-24 and our board meeting would be the 24th○ #2 August 15-17 and our board meeting is currently scheduled for the 17th