

Falls Community Health Governing Board Minutes
Thursday, February 19, 2015, at 12:00 pm

Present: John Peterson (by phone), Tracy Johnson, Jim Keller, Arlene Olson, Steve Miller Ryon Reckling, Linda Karnof, Bruce Vogt

Absent: Gwendolyn Martin-Fletcher, Kari Benz, Susy Blake

Staff Present: Jill Franken, Alicia Collura, Amy Richardson, Dr. Jen Tinguely, Lisa Stensland

Call to Order: The meeting was called to order by Jim Keller at 12:00 pm.

Minutes: Motion made to approve the minutes for January 15th, 2015, by Bruce, Ryon seconded, motion carried.

NEW BUSINESS:

Financial Report:

Amy presented the financial report for year-end 2014. Cash collections at year-end 2014 were 6 million compared to 5.6 million at year-end 2013. Total 2014 year to date cash collections was 7.1 million, an increase of \$550,000 from 2013. 94% of the budget was expended.

Encounters – the medical providers ended the year at 104% of budget. Budgeted encounters were 24,493, actual 25,503. The number of Dental encounters was very close to budget at 9,259 actual compared to 9,253 budget. The mental health encounters were at 90% of budget largely due to changes in staffing throughout the year. Enabling/case management was also lower at 73%, in large part due to the absence of outreach HIV staff. Encounters for 2014 ended at 97.8% of the budgeted amounts.

Motion made to approve the financial report made by Ryon, Arlene seconded, motion carried.

QUALITY/ACCESS:

Alicia reviewed the 2014 operational dashboard trends. Dental had some issues with the workflow for the phones, that has been resolved and the abandoned call rate should be improving. The days to third next available appointment is getting closer to the 14 day goal. The no show rate is higher than the goal. The continued goal is to get the patient with the proper care team and we may need to look for different options to scheduling patients. The cost, quality and safety measures are all meeting goals currently.

The CLOUT team met recently and will be working on three areas of improvement. Items to be looked at include:

Hypertension-they are gathering all current information and doing a gaps analysis.

Colorectal screenings- they will work with the American Cancer Society for workflow details, and to remind patients with a phone call rather than the letter first.

Paps- launch an awareness campaign with All Women Count and in January staff held a competition to see which team could add the most paps to an appointment.

Access Dental: the dental recruitment process is moving forward and interviewing 6 dentists in the coming weeks. In the meantime Dr. Orwin Ellwein has volunteered his time with the department.

Motion made to accept the Credentialing and grant privileging for Dr. Orwin Ellwein as presented made by Tracy and seconded by Linda. Motion carries.

POLICY APPROVAL:

Amy and Dr. Tinguely shared the updates to the refusal of medical treatment policy. The changes were made to the documentation of refusal of treatment and should be reflected in the policy. The name will be changed to Sioux Falls Health Department-Falls Community Health Standard Operating Policy/Procedure for Refusal of Medical Treatment & Documentation.

Motion made to accept the changes made to the Sioux Falls Health Department-Falls Community Health Standard Operating Policy/Procedure for Refusal of Medical Treatment with the addition of Documentation added to the title made by Bruce and seconded by Ryon. Motion carries.

Sub Committee Update- Board Training:

Alicia met with Kari and Tracy and the changes that were recommended were piloted in the training of the new board members. We will be working on a binder for members with some key documents and past minutes, board policy and language used in corporate by laws. We are hoping to have this ready by June.

EXECUTIVE DIRECTOR'S REPORT:

Dr. Jeremy Johnson's last day is today, he will be stopping down at the end of the board meeting so we may wish him well. We have 6 applicants for the dentist position and Dr. Stephanie Schmitz has accepted the dental director duties for FCH.

Charlotte Dohn has given her resignation, effective the end of this month. We are working with HR to begin the recruitment process to replace her. CFM has graciously agreed to assist in filling in the schedule as best they can until a new APP is hired.

Kari and Jill went to Pierre this week to attend CHAD legislative meetings and reception. Jim is planning to attend the NACHC Policy and Issues Forum in DC in March, with will include a board member boot camp training. Medicaid expansion discussions continue in Pierre, however no concrete actions have been proposed.

There being no other business Motion to adjourn, supported by Bruce, seconded by Steve. Motion carries.
Adjourned at 12:45 pm

