

Falls Community Health Governing Board Minutes
Thursday, August 15th, 2013 at 12:00 PM

Present: Linda Karnof, Arlene Olson, John Peterson, Kari Benz, Jim Richardson, Mary Greenlee, Rick Kiley, Tim Roti, Ryon Reckling, Nathan Kasselder

Staff Present: Jill Franken, Amy Richardson, Alicia Collura, Dr. Charles Shafer, Briget Klein, Lisa Stensland

Call to Order: The meeting was called to order by Dr. Richardson

Minutes: Minutes from the July 18th, 2013 were approved with the correction of June's financial report. Motion to approve by Mary, Rick seconded, motion carried unanimously.

NEW BUSINESS:

Board Nominations- Jill explained the voting process and possible ways it could be done. A motion was made to allow the Chair to be the liaison to the Board of Health. First Tim, second Mary, motion carried.

Motion made for the voting process to be to vote for the Chair first and then vote for Vice-Chair after that by paper ballot. First Jim, seconded Ryon, motion carried.

Executive Director Report- Jill

This is National Health Center week. The clinic hosted a screening event yesterday that went really well. The screenings promoted prevention and the work at the clinic. Tim did an interview for KELO.

August 20th from 3-6pm Jill will be presenting the budget to the council. It will be recorded for viewing later. Jill reminded the board of the significant changes to the budget with 1 FTE billing specialist and PST will actually increase revenue. With the increase in staff it will increase continuity of care and stabilize staff levels, thereby increasing access.

The City is engaged in a Staff Satisfaction Survey –a summary of survey and action steps will follow.

Jill will be in Chicago next week for a National Health Center conference. Next month Sandy will be given an award for her work in preparedness from the SD Health Organization. Jill will attend that presentation.

Yesterday Jill and Alicia conferenced called with Bobby Prestronk the Executive Director of NACCHO, he is very interested in the public health and community health model that we have.

Tomorrow John Mengenhause will be here to tour our dental clinic. Also Ashley Raspor from Senator Johnson's office will be here.

Jill has met with the OPS Committee for CFM for accreditation for the residency program. At this time no changes foreseen but not all details are set.

Financial Report-Amy/Briget

Cash collections through July 31st - was \$313,632. The monthly budget is \$402,000. If visits would be on budget, we would be ahead of 2012 by about \$100,000. Medicare and Medicaid payments from Hayward are on hold at this point.

Expenses- are at 3.8 million YTD, which is 54% of the budget, but an increase of 11% over last year. Some reasons for the increase include the wages and benefits are up due to raises and step increases. Expenses for physicians and mental health providers have increased over last year. Small tools and equipment were purchased for the Hayward site. IT expenses are paid once for the entire year.

Total charges are 4.32 million, about 4.25% lower than 2012. Adjustments are 2.1 million, also down from last year 11.5%. Accounts receivable- 1.82 million and 255,000 was sent to collections.

Motion made to accept financial report. Mary motioned, Arlene seconded. Motion approved.

Access- Alicia

Alicia is working with Human Resources and the Nurse Practitioners for a Nurse Practitioner job description. Kayla will be moving resulting in some turn over again. Katie and Dr. Shafer are working on standby visits and credentialing for Holly and Whitney.

Motion to sign off on the two new Nurse Practitioners, Kari, first, Rick seconded. Motion approved.

Quality-Alicia

The last Quality plan was done in 2010. Overlooked the board's role in Quality, including: Excellence in clinical Quality, Access, Safety, and Cost. The board should have updates on progress. PCMH- includes requirement of patient as advisory council. We can be better in reporting back to the board and posting quality plan on insite.

Motion to approve the Quality Plan, Tim first, Mary seconded. Motion approved.

2014 Grant Budget will be deferred till next month

There being no further business motion to adjourn, first Tim, seconded Jim. Motion carried unanimously.