

**FALLS COMMUNITY HEALTH CENTER GOVERNING BOARD**

**MINUTES**

**April 18, 2013 AT 12:30 PM**

**PRESENT: Kari Benz, Dr. Jim Richardson, Tim Roti, Mary Greenlee, Samuel Gayetaye, Rick Kiley**

**STAFF PRESENT: Jill Franken, Amy Richardson, Alicia Collura, Katie Wick, Lisa Stensland, Briget Klein, Dr. Charles Shafer**

Call to order: Meeting was called to order by Dr. Richardson

Minutes: Minutes were approved from the March 21<sup>st</sup>, 2013. Motion to approve made by Mary, Kari seconded. Motion approved.

**New Business:**

**Executive Director's Report:**

Jill invited the board to the Hayward Ribbon Cutting on May 2<sup>nd</sup>. The change of scope was submitted for approval for the new school based clinic.

Work on PCMH is continuing to move forward, as well as staffing efforts with CFM. The budget is also under review

**Financial Report:**

With the first quarter of the year done, Cash collections are around 400,000 each month. Visits are down about 9% from last year. Collections for March are at 457,000. Patient fees, insurance collections are on track. Encounters are down about 600 visits due to the lack of nurse practitioners. Users as a whole are on track except medical, again due to lack of nurse practitioners. 21% of the grant has been drawn down. Expenses not covered by collections, insurance and the grant are covered by the City.

Wages and benefits are up as well as pharmaceuticals by 36,000 (without reimbursement from Lewis Drug). Charges are at 1.9 million YTD. Adjustments are down YTD. Accounts receivables are up YTD.

Motion made to accept financial report. Rick- first, Mary- second. Motion approved.

**Quality Report:**

UDS Report review- Childhood Immunization- the goal is to have full immunizations by age 2.

Pap test- 24-64 age group (about 3,200) slow and steady progress is being made

Tobacco use and Cessation- 91% of the patients are being asked if they use and being documented.

Hypertension 1,000 patients 65% with blood pressure in good range

Diabetes- 69% with <= 9%

Dental – aim for treatment plans do be completed in 6 months- 60% were completed

**Access:**

Provider credentialing and privileging – Credentialing is assessing and confirming qualifications of Health Care Practitioner. Each practitioner needs credentialing for the care they can provide and for our insurance company. Avera McKennan helps assess the Falls Community Health provider’s credentials. Privileging is the authorization to practice and provide specific services.

There being no further business, Motion to adjourn made by Kari and seconded by Mary. Motion approved.