

City of Sioux Falls
Civil Service Board
MINUTES

January 9, 2019
Human Resources
Conference Room
12:00 p.m.

MEMBERS PRESENT: Burnley, Elbers, Carpenter

MEMBERS ABSENT: None

STAFF PRESENT: Hannestad, Holsen, O'Toole

- 1) **The meeting was called to order at 12:13 p.m. on January 9, 2019.**
- 2) **A motion was made by Kimberly Elbers, seconded by Robin Burnley to approve the minutes of the November 14, 2018 meeting.**

Motion approved unanimously.

- 3) **A motion was made by Robin Burnley, seconded by Kimberly Elbers to approve the Personnel Actions as set forth in Exhibit A.**

Motion approved unanimously.

- 4) **A motion was made by Kimberly Elbers, seconded by Robin Burnley to order the personnel actions recorded as set forth in Exhibit B.**

- 5) **A motion was made by Robin Burnley, seconded by Kimberly Elbers to extend the eligibility lists as requested for the following positions:**

- a. Entrance Eligibility List 23570000-5 Sewer Collection Technician (3 Months)
- b. Entrance Eligibility List 55045000-1 GIS Specialist (9 Months)
- c. Promo/Transfer Eligibility List 55045000-1A GIS Specialist (9 Months)

- 6) **Having no further business, a motion was made by Kimberly Elbers, seconded by Robin Burnley to adjourn the meeting.**

Motion carried unanimously

The Board will meet on Wednesday, March 13, 2019, at 12:00 p.m. in the Human Resources Conference Room.

Meeting was adjourned at 12:19 p.m.

Respectfully submitted by Bill O'Toole, Recording Officer

Exhibit A – January 9, 2019

a. Advertising: Reporting Period – October 22, 2018 – December 16, 2018

Wastewater Operator	Equipment Operator
Street Operations Manager	Laborer
Resource Recovery Technician	Patient Support Technician
Dental Assistant	Custodial Worker
Park Service Worker	Housing Manager
Assistant City Engineer	Risk Specialist
Sanitary Landfill Superintendent	Accountant

b. Eligibility Lists: Reporting Period – October 22, 2018 – December 16, 2018

23570000-5A	PROMO/TRANSFER	SEWER COLLECTION TECHNICIAN	11/1/2018
23570000-5	ENTRANCE	SEWER COLLECTION TECHNICIAN	11/1/2018
9212000-2	PROMO/TRANSFER	FIRE DIVISION CHIEF	11/2/2018
10228000-3I	ENTRANCE	POLICE OFFICER	11/5/2018
3927000-1	ENTRANCE	RISK MANAGER	11/6/2018
6285000-3	ENTRANCE	CUSTODIAL WORKER	11/7/2018
14339000-3	ENTRANCE	PARK SERVICE WORKER	11/9/2018
24530000-4	ENTRANCE	MECHANIC	11/15/2018
55045000-1	ENTRANCE	GIS SPECIALIST	11/15/2018
55045000-1A	PROMO/TRANSFER	GIS SPECIALIST	11/15/2018
14333000-1	ENTRANCE	URBAN FORESTRY SPECIALIST	11/19/2018
11550000-1A	PROMO/TRANSFER	STREET OPERATIONS MANAGER	11/29/2018
12163000-3	ENTRANCE	ADVANCED PRACTICE PROVIDER	11/30/2018
21604000-1	ENTRANCE	RESOURCE RECOVERY TECHNICIAN	12/3/2018
21604000-1A	PROMO/TRANSFER	RESOURCE RECOVERY TECHNICIAN	12/3/2018
11711000-2	ENTRANCE	EQUIPMENT OPERATOR	12/6/2018
11711000-2A	PROMO/TRANSFER	EQUIPMENT OPERATOR	12/6/2018
23900000-3	ENTRANCE	LABORER	12/6/2018
12050000-6	ENTRANCE	DENTAL ASSISTANT	12/13/2018

c. Classification Plan Amendments: October 22, 2018 – December 16, 2018

EO #	Category	Change	Job Title	OCC Code	Scale
18-55	Mid-management	Delete	Housing Manager	030	C51
18-55	Mid-management	Add	Housing Manager	030	C52
18-55	Classified	Add	Risk Specialist	928	B32

EXHIBIT B – January 9, 2019

New Hires: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Classification	Hire Date	MOU
22154000-1	Aughenbaugh, Jeff	Parts and Inventory Technician	10/22/2018	Water
4153000-1	Hatch, Dylan	Safety Coordinator	10/22/2018	Human Resources
12059000-3	Flannery, Lindsey	Registered Nurse	10/29/2018	Health
12059000-3	DeCoursey, Kayla	Registered Nurse	10/29/2018	Health
10111000-2	Stapleton, Jerod	Police Evidence Technician	10/29/2018	Police
10228000-31	Black, Morgan	Police Officer	11/5/2018	Police
10228000-31	Klein, Emily	Police Officer	11/5/2018	Police
10228000-31	Garcia, Nery	Police Officer	11/5/2018	Police
10228000-31	Shrestha, Vivek	Police Officer	11/5/2018	Police
10228000-31	Hand, Carter	Police Officer	11/5/2018	Police
10228000-31	Brown, Seth	Police Officer	11/5/2018	Police
15022000-4	Hanson, Peter	Library Associate	11/5/2018	Library
14339000-2	Aldrich, Brady	Park Service Worker	11/5/2018	Parks & Recreation
16503000-1	Groos, Darin	Mechanical Inspector	11/19/2018	Planning & Dev. Services
15022000-4	Earll, Courtney	Library Associate	11/19/2018	Library
55045000-1	Profir, Aileen	GIS Specialist	11/19/2018	GIS
10112000-1	Anderson, Brianna	Forensic Specialist II	11/26/2018	Police
19283000-1	Negrete III, Joseph	Building Maintenance Worker	12/3/2018	Public Parking
10111000-3	Haffeman, Dustin	Police Evidence Technician	12/3/2018	Police
24530000-4	Wright, Jordan	Mechanic	12/10/2018	Fleet

EXHIBIT B – January 9, 2019

Off Probation Entrance: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Classification	Hire Date	MOU	Date Probation Completed
10228000-1II	Vlaminck, Tanner	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Banks, Leah	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	D'Alfonso, Stephen	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Van Dyken, Jacob	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Dykstra, Jacob	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Marquez, Mauricio	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Marston, Amanda	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	German, Cole	Police Officer	7/31/2017	Police	10/31/2018
10228000-1II	Haugen Smorada, Elizabeth	Police Officer	7/31/2017	Police	10/31/2018
24532000-1	Glanzer-Johnson, Michele	Fleet Services Technician	11/6/2017	Fleet	11/6/2018
52546000-1	Jensen, Brett	Traffic Sign Technician	11/6/2017	Traffic	11/6/2018
16410000-2	Kirkwold, Paul	Permit Technician	11/13/2017	Planning & Dev. Services	11/13/2018
10089000-2	Rhoades, Thomas	Animal Control Officer	11/13/2017	Police	11/13/2018
11711000-1	Thyberg, Evan	Equipment Operator	11/27/2017	Street	11/27/2018
11711000-1	Cunningham, Christopher	Equipment Operator	11/20/2017	Street	11/20/2018
22556000-2	Prins, Colby	Water Distribution System Technician	11/27/2017	Water	11/27/2018
16410000-2	Deuter, Karmen	Permit Technician	12/4/2017	Planning & Dev. Services	12/4/2018
22721000-3	Sturges, Joshua	Water Service Technician	12/4/2017	Water	12/4/2017

EXHIBIT B – January 9, 2019

Promotions: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
2357000-5A	Stefanich, Daniel	11/5/2018	Laborer	Water Rec	Sewer Collection Technician	Water Rec
9207000-1A	Bosler, William	11/5/2018	Firefighter	Fire	Fire Apparatus Operator	Fire
1433500-1A	Bakken, Derek	12/3/2018	Park Service Worker	Parks & Rec	Park Forestry Caretaker	Parks & Rec

Off Probation Promotional: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Date Promoted	Former Classification	Former MOU	New Classification	New MOU	Date Completed
232601000-1	Carlson, Trevor	5/21/2018	Environmental Technician	Water Rec	Chemist	Water Rec	11/21/18
23731000-2A	Slaby, Samuel	5/21/2018	Wastewater Operator	Water Rec	Lead Wastewater Operator	Water Rec	11/21/18

Transfers: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Date Transferred	Former Classification	Former MOU	New Classification	New MOU
--------------------	------	------------------	-----------------------	------------	--------------------	---------

None to report.

Off Probation – Transfers: Reporting Period October 22, 2018 – December 16, 2018

Eligibility List #	Name	Date Transferred	Former Classification	Former MOU	New Classification	New MOU	Date Completed
--------------------	------	------------------	-----------------------	------------	--------------------	---------	----------------

None to report.

Reassignments/Reclassifications: Reporting Period October 22, 2018 – December 16, 2018

Name	Date	Former Classification	Former MOU	New Classification	New MOU
Dott, Ryan	10/22/2018	Forensic Specialist I	Police	Forensic Specialist II	Police
Bukovich, Mark	11/5/2018	Fire Battalion Chief	Fire	Fire Division Chief	Fire
Kinstad, Lester	12/3/2018	Housing Manager (C51)	Housing	Housing Manager (C52)	Housing
Ausen, Shannon	12/3/2018	Civil Engineer PE	Engineering	Principal Engineer	Engineering
Yousef, Raed	12/3/2018	Civil Engineer	Engineering	Civil Engineer PE	Engineering
Rezac, Nicholas	12/3/2018	Civil Engineer	Engineering	Civil Engineer PE	Engineering

EXHIBIT B – January 9, 2019

Separations: Reporting Period October 22, 2018 – December 16, 2018

Name	Separation Date	Hire Date	MOU	Classification
Lere, Sarah	10/23/18	7/10/17	Health-Dental	Dental Assistant
Karber, Janice	11/7/18	5/18/00	Police	Police Evidence Technician
Seten, John	11/11/18	10/5/98	Fire	Fire Apparatus Operator
Dott, Ryan	11/16/18	10/21/13	Police	Forensic Specialist II
Goettsch, Paula	11/23/18	7/11/88	Library	Library Associate
Mergen, Leah	11/30/18	8/3/15	Health	Advanced Practice Provider
Olson, Kevin	12/7/18	7/22/02	Finance	Accountant

Separations within Probation Period: Reporting Period October 22, 2018 – December 16, 2018

Name	Separation Date	Hire Date	MOU	Classification
Wells, Amanda	11/27/2018	12/26/17	Police	Word Processor
Taverna, Kayla	12/14/2018	7/9/18	Finance	Business Analyst