

AGENDA

City of Sioux Falls Civil Service Board

May 4, 2011, Meeting

HUMAN RESOURCES CONFERENCE ROOM

- 1) Call to Order/Roll Call
- 2) Approval of Minutes – March 2, 2011
- 3) Request to Extend the Current Eligibility Lists for Nine Months or as Requested:
 - a. Landfill Scale Operator, Entrance (6 months)
 - b. Clinical Data Manager, Entrance
 - c. Equipment Operator (Parks), Entrance
 - d. Equipment Operator (Parks), Promo/Transfer
 - e. Equipment Operator (Street), Entrance
 - f. Equipment Operator (Street), Promo/Transfer
- 4) Approve Personnel Actions (Exhibit A)
 - 1 Advertising
 - 2 Eligibility Lists
 - 3 Classification Plan Amendments
- 5) Record Personnel Actions by MOU (Exhibit B)
 - 1 New hires/off probation entrance
 - 2 Promotions/off probation
 - 3 Transfers/off probation
 - 4 Reassignments
 - 5 Resignations
- 6) Executive Session to Discuss Personnel Issues (Not for Public Disclosure) – Record Disciplinary Actions by MOU (Exhibit C)
 - 1 Suspension
 - 2 Demotion
 - 3 Dismissal
- 7) Adjournment

Exhibit A – May 4, 2011, CSB Meeting

1. Advertising: Reporting Period – February 22, 2011 – April 4, 2011

Fire Records Technician	Laborer
Vehicle/Equipment Service Worker	Chief Plumbing Inspector
Wastewater Superintendent	Lead Building Maintenance Worker
Webmaster	Application Support Analyst
Plumbing Inspector	

2. Eligibility List – Reporting Period – February 18, 2011 – April 7, 2011

3409	PROMO/TRANS	UTILITY OPERATIONS ADMINISTRATOR	18-May-11
3410	ENTRANCE	LANDFILL SCALE OPERATOR	3-Jun-11
3411	ENTRANCE	UTILITY OPERATIONS ADMINISTRATOR	18-May-11
3412	ENTRANCE	CLINICAL DATA MANAGER	17-Jun-11
3413	PROMO/TRANS	CLINICAL DATA MANAGER	17-Jun-11
3414	ENTRANCE	EQUIPMENT OPERATOR (PARKS)	24-Jun-11
3415	PROMO/TRANS	EQUIPMENT OPERATOR (PARKS)	24-Jun-11
3416	ENTRANCE	VEHICLE EQUIP SERVICE WORKER	24-Jun-11
3417	PROMO/TRANS	CHIEF PLUMBING INSPECTOR	1-Jul-11
3418	ENTRANCE	EQUIPMENT OPERATOR (STREET)	5-Jul-11
3419	PROMO/TRANS	EQUIPMENT OPERATOR (STREET)	5-Jul-11
3420	PROMO/TRANS	WASTEWATER SUPERINTENDENT	6-Jul-11
3421	ENTRANCE	FIRE RECORDS TECHNICIAN	7-Jul-11

Exhibit A Section 3 – May 4, 2011, CSB Meeting

3. Classification Plan Amendments

None to report.

Exhibit B – May 4, 2011

New Hires – Reporting Period 2/21/11 – 4/17/11

Eligibility List #	Name	Classification	Hire Date	MOU
3395	Thomas, Carry	Recreation Program Coordinator	2/28/2011	64 Park
9235	Moran, Colleen	Assistant City Attorney	2/28/2011	06 Attorney
3353	Wall, Andrew	Firefighter	3/21/2011	15 Fire
3353	Nusbaum, Adam	Firefighter	3/21/2011	15 Fire
3353	Olson, Michael	Firefighter	3/21/2011	15 Fire
3353	Vanden Top, Matthew	Firefighter	3/21/2011	15 Fire
3353	Kurvink, Nicholas	Firefighter	3/21/2011	15 Fire
3353	Van Beek, Rachel	Firefighter	3/21/2011	15 Fire
3353	Koolmo, Graham	Firefighter	3/21/2011	15 Fire
3353	Welch, Justin	Firefighter	3/21/2011	15 Fire
3353	Alvey, Jon	Firefighter	3/21/2011	15 Fire
3416	Radack, Zachary	Vehicle/Equipment Service Worker	4/4/2011	51 Fleet

Exhibit B – May 4, 2011

Off Probation – Entrance Reporting Period – 2/21/11 – 4/17/11

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3350	Putzier, Corey	Application Support Analyst	2/22/2010	16 Central Services	2/22/2011
3349	Hartig, Erin	Registered Nurse	2/22/2010	18 Health	2/22/2011
3349	Bly, Megan	Registered Nurse	2/22/2010	18 Health	2/22/2011
3350	Johnson, Kelsi	Application Support Analyst	3/8/2010	16 Central Services	3/8/2011
3354	Girton, Laura	Dental Assistant	3/29/2010	18 Health	3/29/2011
3353	Cory, Johnathan	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Frick, Adam	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Boden, Andrew	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Hoekman, Timothy	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Paszkiwicz, Phillip	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Willis, Terry	Firefighter	3/22/2010	15 Fire	3/22/2011
3353	Bartz, Eric	Firefighter	3/22/2010	15 Fire	3/22/2011
3350	Pederson, Andrew	Application Support Analyst	3/29/2010	16 Central Services	3/29/2011
3357	Kewley, Thomas	Park Service Worker	4/5/2010	64 Park	4/5/2011

Promotions - Reporting Period - 2/21/11 - 4/17/11

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3384	Konechne, Francis	2/21/2011	Vehicle/Equipment Service Wrker	51 Fleet	Mechanic	51Fleet
3409	Lubbers, Trent	3/7/2011	Wastewater Super	77 Water Rec	Utility Operations Admin.	30 Public Works
3408	Johnson, Kelsi	3/21/2011	Application Support Analyst	16 Central Services	Data Center Supervisor	16 Central Services

Exhibit B – May 4, 2011

Off Probation - Promotional Reporting Period – 2/21/11 - 4/17/11

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3331	Hatcher, Lon	8/23/2010	Police Officer	21 Police	Police Sergeant	21 Police	2/23/11

Transfers - Reporting Period – 2/21/11 – 4/17/11

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
--------------------	------	------------------	-----------------------	-----	--------------------	---------

None to report.

Off Probation - Transfers - Reporting Period – 2/21/11 - 4/17/11

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3359	Lynn Blake	9/6/2010	Park Forestry Caretaker	64 Park	Park Caretaker	64 Park	3/6/11

Reassignments - Chapter 30/Reclassifications Reporting Period - 2/21/11 - 4/17/11

Name	Date	Former Classification	Former MOU	New Classification	New MOU
------	------	-----------------------	------------	--------------------	---------

None to report.

Exhibit B – May 4, 2011

Resignations - Reporting Period - 2/21/11 – 4/17/11

Name	Date	Hire Date	MOU	Classification	Retirement
Felix, Sally	2-25-11	1-21-03	28 Library	Library Director	Yes
Fromm, Sheryl	2-25-11	9-17-01	33 Street	Technical Clerk	No
Luther, Joey	3-1-11	7-23-84	15 Fire	Fire Battalion Chief	Yes
Toboll, Mark	3-31-11	7-5-05	24 Media Services	Web Designer	No
Sauer, Donald	4-11-11	10-25-78	14 Engineering	Engineering Tech II	Yes
Bartunek, Randy	4-15-11	11-7-83	60 Community Development	Community Development Manager	No
Phillips, Al	4-15-11	1-27-86	21 Police	Police Officer	Yes

Resignations/Dismissals within Probation Period Reporting Period – 2/21/11 – 4/17/11

Name	Termination Date	Hire Date	MOU	Classification
Wilson, Lucinda	2-25-11	12-13-10	14 Engineering	Technical Clerk
Walz, Wade	3-28-11	2-7-11	15 Fire	Fire Inspector – Civilian

Return to Civil Service Reporting Period – 2/21/11 – 4/17/11

Name	Date	Former Classification	New Classification	New MOU
------	------	-----------------------	--------------------	---------

None to report.