

# ***AGENDA***

## City of Sioux Falls Civil Service Board

May 6, 2009, Meeting

### **HUMAN RESOURCES CONFERENCE ROOM**

- 1) Call to Order/Roll Call
- 2) Approval of Minutes – March 4, 2009
- 3) Request to Extend the Current Eligibility Lists for Nine Months or as Requested:
  - a. Landfill Scale Operator, Entrance (6 months)
  - b. Park Caretaker, Promo/Transfer
  - c. Fire Inspector, Promo/Transfer
  - d. Fire Inspector, Entrance
  - e. Library Assistant, Entrance (3 months)
  - f. Custodial Worker, Entrance (3 months)
  - g. Environmental Technician, Entrance
  - h. Environmental Technician, Promo/Transfer
  - i. Information Technology Supervisor, Entrance (6 months)
- 4) Approve Personnel Actions (Exhibit A)
  - 1 Advertising
  - 2 Eligibility Lists
  - 3 Classification Plan Amendments
- 5) Record Personnel Actions by MOU (Exhibit B)
  - 1 New hires/off probation entrance
  - 2 Promotions/off probation
  - 3 Transfers/off probation
  - 4 Reassignments
  - 5 Resignations
- 6) Executive Session (Not for Public Disclosure) – Record Disciplinary Actions by MOU (Exhibit C)
  - 1 Suspension
  - 2 Demotion
  - 3 Dismissal
- 7) Adjournment

## Exhibit A – May 6, 2009, CSB Meeting

### 1. Advertising: Reporting Period – March 2, 2009 – March 16, 2009

Environmental Technician  
Information Technology Supervisor

Fire Inspector  
Word Processor

### 2. Eligibility List – Reporting Period – February 23, 2009 – April 10, 2009

3300	ENTRANCE	LANDFILL SCALE OPERATOR	23-May-09
3301	PROMO/TRANS	PARK CARETAKER	25-May-09
3302	PROMO/TRANS	FIRE INSPECTOR	10-Jun-09
3303	ENTRANCE	FIRE INSPECTOR	10-Jun-09
3304	ENTRANCE	LIBRARY ASSISTANT	12-Jun-09
3305	ENTRANCE	CUSTODIAL WORKER	17-Jun-09
3306	ENTRANCE	DENTAL ASSISTANT	18-Jun-09
3307	ENTRANCE	ENVIRONMENTAL TECHNICIAN	2-Jul-09
3308	PROMO/TRANS	ENVIRONMENTAL TECHNICIAN	2-Jul-09
3309	PROMO/TRANS	FINANCIAL ANALYST	3-May-09
3310	ENTRANCE	INFORMATION TECHNOLOGY SUPV	10-Jul-09

## Exhibit A Section 3 – May 6, 2009, CSB Meeting

### 3. Classification Plan Amendments

<b>EO #</b>	<b>Category</b>	<b>Change</b>	<b>Job Title</b>	<b>OCC Code</b>	<b>Scale</b>
09-19	Midmanagement	Add	Desktop Support Supervisor	129	C43

## Exhibit B – May 6, 2009

### New Hires – Reporting Period 2/23/09 – 4/19/09

<b>Eligibility List #</b>	<b>Name</b>	<b>Classification</b>	<b>Hire Date</b>	<b>MOU</b>
3297	Soldatke, Ryan	Equipment Operator	2/23/2009	33 Street
3293	Renczykowski, James	Park Service Worker	2/23/2009	64 Park
3290	Titus, Bartholomew	Forensic Specialist I	3/2/2009	21 Police
3294	Healy, Jon	Application Support Analyst	3/9/2009	16 Central Services
3293	Hermanson, Jeremy	Park Service Worker	3/9/2009	64 Park
3241	Tjeerdsma, Tyler	Firefighter	4/6/2009	15 Fire
3241	Rieland, Scott	Firefighter	4/6/2009	15 Fire
3241	Orth, Conley	Firefighter	4/6/2009	15 Fire
3241	Wagner, Daniel	Firefighter	4/6/2009	15 Fire
3241	Bosler, William	Firefighter	4/6/2009	15 Fire
3241	Cox, Darin	Firefighter	4/6/2009	15 Fire
3241	Christie, Jeffrey	Firefighter	4/6/2009	15 Fire
3241	Strasser, Nathan	Firefighter	4/6/2009	15 Fire
3306	Hintz, Mary Ellen	Dental Assistant	4/14/2009	18 Health
3304	Dykstra, Karisa	Library Assistant	4/6/2009	28 Library
3300	Gunshefski, Penny	Landfill Scale Operator	4/6/2009	66 Landfill

## Exhibit B – May 6, 2009

### Off Probation – Entrance Reporting Period – 2/23/09 – 4/19/09

Eligibility List #	Name	Classification	New Hire	MOU	Date Probation Completed
3196	Fraser, Sara	Registered Nurse	2/25/2008	18 Health	2/25/2009
3241	Lacey, William	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3241	Wilson, Michael	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3241	Peterson, Bradley	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3241	Fluit, Nathan	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3241	Kircher, David	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3241	Scherbring, Christopher	Fire Fighter	3/10/2008	15 Fire	3/10/2009
3179	Schmidt, Denise	Library Assistant	3/24/2008	28 Library	3/24/2009
3240	Odden, Elizabeth	Technical Clerk	3/31/2008	14 Engineering	3/31/2009
3240	Kueter, Nicole	Technical Clerk	3/24/2008	21 Police	3/24/2009
3242	Loveland, David	Urban Planner	3/31/2008	25 Planning	3/31/2009
3242	O'Neil, Brent	Urban Planner	3/31/2008	25 Planning	3/31/2009
3247	Christians, Lee	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Dravland, Jonathan	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Bleyenber, Verlyn	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Martyna, Joseph	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Krahn, Jeremy	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Campbell, Chad	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Meyer, Eric	Police Officer	3/31/2008	21 Police	3/31/2009
3247	Brandt, Thomas	Police Officer	3/31/2008	21 Police	3/31/2009
3243	Sargent, Jared	Building Maintenance Worker	4/7/2008	65 Public Parking	4/7/2009
3244	Morrison, Julie	Police Records Clerk	4/8/2008	21 Police	4/8/2009
3243	Jones, John	Building Maintenance Worker	4/7/2008	11 Facilities Mgmt	4/7/2009

## Exhibit B – May 6, 2009

### Promotions - Reporting Period - 2/23/09 - 4/19/09

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU
3299	Klemme, Jon	2/23/2009	Information Technology Supervisor	16 Central Services	Information Technology Mgr.	16 Central Services
3259	Clauson, Michael	2/23/2009	Firefighter	15 Fire	Fire Apparatus Operator	15 Fire
3301	Fries, Michael	3/9/2009	Park Service Worker	64 Park	Park Caretaker	64 Park
3259	Petersen, David	3/9/2009	Firefighter	15 Fire	Fire Apparatus Operator	15 Fire

### Off Probation - Promotional Reporting Period – 2/23/09 - 4/19/09

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3267	Serk, Robert	8/25/2008	Plans Examiner	25 Planning/Bldg Services	Building Inspector	25 Planning/Bldg Services	2/25/09

### Transfers - Reporting Period – 2/23/09 – 4/19/09

Eligibility List #	Name	Date Transferred	Former Classification	MOU	New Classification	New MOU
3302	Top, Michael	3/23/2009	Firefighter	15 Fire	Fire Inspector Civilian	15 Fire

### Off Probation - Transfers - Reporting Period – 2/23/09 - 4/19/09

Eligibility List #	Name	Date Promoted	Former Classification	MOU	New Classification	New MOU	Date Completed
3270	Hammrich, Jay	9/22/2008	Zoning Enforcement Officer	25 Planning/Bldg Services	Plans Examiner	25 Planning/Bldg Services	3/22/09

### Reassignments - Chapter 30/Reclassifications Reporting Period - 2/23/09- 4/19/09

Name	Date	Former Classification	Former MOU	New Classification	New MOU
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None to report.

## Exhibit B – May 6, 2009

### Resignations - Reporting Period - 2/23/09 – 4/19/09

Name	Date	Hire Date	MOU	Classification	Retirement
Howey, Elizabeth	3-24-09	6-26-00	28 Library	Library Assistant	No
Lorang, David	4-1-09	4-20-87	15 Fire	Fire Captain	No
Nelson, Michael	4-10-09	11-10-80	15 Fire	Fire Captain	Yes
Persing, Terry	4-10-09	4-2-84	21 Police	Police Officer	Yes
Moulton, Loren	4-24-09	4-17-78	33 Street	Equipment Operator	Yes

### Resignations/Dismissals within Probation Period Reporting Period – 2/23/09 – 4/19/09

Name	Termination Date	Hire Date	MOU	Classification
Bucklin, James	3-6-09	4-9-08	77 Water Reclamation	Environmental Technician
Danford, Michael	4-17-09	1-5-09	33 Street	Utilities System Worker

### Return to Civil Service Reporting Period – 2/23/09 – 4/19/09

Name	Date	Former Classification	New Classification	New MOU
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None to report.