

MINUTES

COMMUNITY DEVELOPMENT AFFORDABLE HOUSING ADVISORY BOARD MEETING DOWNTOWN MAIN LIBRARY CONFERENCE ROOM WEDNESDAY, SEPTEMBER 21, 2011 – 3:30 PM

Members Present: Jon Carroll, Vicki Kerkvliet, Jeffrey Kogel, Debra Metzger, Langu Okall, Shawn Pritchett, Aaron Reitsema, and Julie Westra, ex-officio member.

Members Absent: Loretta Paganini and Gayleen Riedemann.

Also Present: Darrin Smith, Dwight McElhaney, Erica Beck, Paul Hess, Al Roettger, Bruce Smidt, Brent Tucker, and Suzanne Schroeder, Community Development staff.

AGENDA

1. CALL TO ORDER

Darrin Smith called the meeting to order at 3:32 p.m.

2. ADDITIONS FOR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3. APPROVAL OF THE MINUTES FOR THE MEETING OF MAY 25, 2011.

Upon motion by Vicki Kerkvliet, seconded by Langu Okall, the Board approved the minutes of the May 25, 2011, Community Development Advisory Board meeting as mailed. Carried unanimously.

4. OLD BUSINESS

There was no old business.

5. NEW BUSINESS

- a) **Introduction of Affordable Housing Advisory Board** – Darrin Smith welcomed the Board members to their first meeting and asked the Board to introduce themselves and give a brief background summary and why they were interested in being a part of this Board.
- b) **Staff Introductions** – Community Development staff introduced themselves to the Board.
- c) **PowerPoint Presentation on Affordable Housing** – Darrin Smith gave a presentation to the group on the Community Development Affordable Housing programs and Economic Development activity.
- d) **Distribution of information on meeting dates, program pamphlets, Consolidated Plan, Annual Plan, and Ordinance authorizing Affordable Housing Advisory Board.** Dwight McElhaney distributed pertinent information on Community Development programs to the Board members for their review.

6. OTHER BUSINESS

- a) **Rental Rehab Program** – Brent Tucker informed the Board of a new Rental Rehab Program which will provide up to \$25,000 per rental property for repairs to qualified landlords as a 3 percent loan with payback over a five-year period. No payments are due or interest accrues until six months after project completion. Income generated will go back into the program.
- b) **Shift House Project** – Darrin Smith informed the Board that the groundbreaking for the “Shift House” to be constructed at 726 N. Highland Avenue was held on Tuesday, September 20, 2011. This is a partnership with Affordable Housing Solutions and Architects for Humanity – Sioux Falls. The plan was chosen from the 1st Annual Affordable Housing Design Competition.
- c) **Election of Officers** – Election of officers will be held at the meeting of Wednesday, October 26, 2011.

7) ADJOURN

Upon motion by Jeff Kogel, the meeting adjourned at 4:58 p.m.

Secretary