



VEHICLE FOR HIRE REQUIRED ITEMS

The following is a list of items that you need to obtain in the order listed prior to being issued a Vehicle for Hire Business License:

1. Contact Police Department **Records Division** to Obtain Operator's permit for all driver's (367-7226 or 320 West 4th Street)
2. Commercial license plates for vehicles (367-4211 – County Treasurer's Office)
3. Sales Tax License Number (300 S Sycamore Avenue, Suite 102 --- 367-5800)
4. A certificate of insurance in the amount of **\$500,000 for Auto Liability**. **City of Sioux Falls must be listed as additional insured**
5. Individual insurance cards for each licensed vehicle
6. The completed license application
7. Payment of \$50 for the first vehicle; \$25 for each additional vehicle
8. Vehicle inspection for each vehicle

You must register your business name with the Minnehaha County Register of Deeds Office (367-4223) or the Lincoln County Register of Deeds Office (605-764-5661) unless you have registered with the Secretary of State as a corporation.

If you have questions about obtaining an Alcohol Carrier's license for your vehicles, please contact the Special Taxes Office in the SD Department of Revenue office at (605) 773-3311.

If need additional information to determine if your driver's are employees or independent contractors, please call the South Dakota Department of Labor at (605) 773-3681.

Jamie L. Palmer, Licensing Specialist

231 North Dakota Avenue

Sioux Falls SD 57104

jpalmer@siouxfalls.org, Website: www.siouxfalls.org

Phone: (605) 367-8082