

Application Instructions for Plumber's License City of Sioux Falls

General:

Applications for **Apprentice License** can only be accepted if the applicant holds an equivalent or higher state plumbing license.

Applications for **Journeyman License** can only be accepted if the applicant holds an equivalent or higher state plumbing license and has taken and passed the City Journeyman examination within the last 90 days.

Applications for **Inactive Master Plumber** can only be accepted if the applicant holds an equivalent state plumbing license and has taken and passed the City Master Plumber examination within the last 90 days or currently holds active license.

Applications cannot be processed until all documents and fees have been submitted. Application processing can take approximately two weeks. Apprentice and Journeyman applicants are able to work in the city of Sioux Falls once applications and fees are submitted, assuming state approval.

License Application:

Form must be fully completed, signed, and dated by the applicant.

It is your responsibility to ensure all renewal certificates are provided to this office in a timely manner.

Fees:

\$40.00	Journeyman (January 1–December 31, 2014), (expires Dec. 31, 2015)
\$20.00	Journeyman, prorated (January 1–December 31, 2015), (expires Dec. 31, 2015)
\$40.00	Journeyman (January 1–December 31, 2016), (expires Dec. 31, 2017)
\$20.00	Journeyman, prorated (January 1–December 31, 2017), (expires Dec. 31, 2017)
\$20.00	Apprentice (January 1–December 31, 2014), (expires Dec. 31, 2015)
\$10.00	Apprentice, prorated (January 1–December 31, 2015), (expires Dec. 31, 2015)
\$20.00	Apprentice (January 1–December 31, 2016), (expires Dec. 31, 2017)
\$10.00	Apprentice, prorated (January 1–December 31, 2017), (expires Dec. 31, 2017)

\$10.00 Inactive Master Plumber

Make checks payable to the City of Sioux Falls.

Expiration:

All licenses expire biennially currently on December 31, 2015.

Mail To:

Building Services
Attention: Tonya
224 West Ninth Street
P.O. Box 7402
Sioux Falls, SD 57117-7402
605-367-8672

Fax: 605-367-8737
thovaldt@siouxfalls.org
www.siouxfalls.org/building

FAX/EMAIL APPLICATIONS

(This section to be completed for application by fax or email only.)

Charge to: MasterCard Visa Discover

Card Number: _____

Expiration Date: _____/_____

Three- or four-digit security code that is printed on the back side of the credit card: _____

Charge amount: \$_____

Cardholder's Name (print name as it appears on card)

Authorized Signature

Date

**Building Services Licensing
Fax Number 605-367-8737
Email: thovaldt@siouxfalls.org**