

**Board of Appeals and Examiners  
224 West Ninth Street, P.O. Box 7402  
Sioux Falls, SD 57117-7402  
605-367-8672**

**Website: [www.siouxfalls.org/building](http://www.siouxfalls.org/building)**

**Application for Residential  
Construction Supervisor Examination**

*Please print or type the following information:*

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
*First Middle Last*

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Company as it will appear on license (individual name if no company name is used) (Not required):  
\_\_\_\_\_

Test date applying for: \_\_\_\_\_

**Space Below for Office Use Only**

Handbook Received

Receipt Number \_\_\_\_\_ Fee \$ \_\_\_\_\_

Examination Date \_\_\_\_\_ Score \_\_\_\_\_

# FAX/EMAIL APPLICATIONS

(This section to be completed for application by fax or email only.)

Charge to  MasterCard  Visa  Discover

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_/\_\_\_\_\_

Three- or four-digit security code that is printed on the back side of the credit card: \_\_\_\_\_

Charge amount: \$\_\_\_\_\_

\_\_\_\_\_  
Cardholder's Name (Print name as it appears on card)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Fax Number: 605-367-8737**

**Email: [thovaldt@siouxfalls.org](mailto:thovaldt@siouxfalls.org)**

**Residential Construction Supervisor Examination**  
**Application and Testing Instructions**  
**City of Sioux Falls**

**General**

Applications that are incomplete or not accompanied with the fee will not be processed. Applications must be received one week prior to the next scheduled testing date to qualify for testing on that date.

**Application**

This form must be legible and fully completed by the applicant.

**Fee—\$75.00**

This fee is nonrefundable. Make check or money order payable to the City of Sioux Falls.

Examination must be completed within 90 days of application submittal. Failure to complete the examination within 90 days shall result in the forfeiture of the application fee and reapplication will be required.

**Examination Schedule**

Third Wednesday of each month at 1 p.m. Please notify our office if you are unavailable for the exam date.

**Examination Location**

224 West Ninth Street, City Hall, Commission Room, First Floor.

**Examination**

The examination is open book and consists of 50 multiple-choice questions. The permitted test time is three (3) hours. Eighty percent is required to pass the examination.

**Study Suggestions**

The Board of Appeals and Examiners suggests that you study the *International Residential Code Handbook*, 2015 Edition, which you will receive once examination fee is paid.

**License**

You must apply for your license within 90 days after passing the examination or you will be required to retest.

**Mail To**

Building Services, Attention: Tonya, 224 West Ninth Street, P.O. Box 7402, Sioux Falls, SD 57117-7402. Phone: 605-367-8672 • Fax: 605-367-8737 • Email: [thovaldt@siouxfalls.org](mailto:thovaldt@siouxfalls.org)

**Parking**

One-hour free parking is provided on the Ninth Street and Dakota Avenue sides of City Hall. Please remember this is one (1) hour only and the permitted test time is three (3) hours.

There are parking meters along Ninth Street between Dakota Avenue and Minnesota Avenue. The cost is marked on the meter. You are able to put in money for up to ten (10) hours at one time in these meters.

There are also “10-hour meters” available at the parking lot at 231 North Dakota Avenue. This lot is one and one-half (1 1/2) blocks north of City Hall on the west side of Dakota Avenue, just north of the parking ramp and across the street from the Main Library.

Please be sure not to park in any parking ramps or assigned parking areas.

The Building Services department is not responsible for any parking issues that arise while you are testing due to unauthorized parking or failure to pay meter costs, including, but not limited to, any parking tickets or towing.

## 2015–2017 Residential Construction Supervisor Examination Schedule

Residential Construction Supervisor Examinations are held at **1 p.m.** in the City Hall First Floor Commission Room.

Examinations are scheduled the third Wednesday of every month.

Filing deadline to apply for examination is the Wednesday prior.

Schedule and location are subject to change; please contact Building Services to verify.

### **Exam Dates (1–4 p.m.)**

### **Application Deadline**

January 21, 2015  
February 18, 2015  
March 18, 2015  
April 15, 2015  
May 20, 2015  
June 17, 2015  
July 15, 2015  
August 19, 2015  
September 16, 2015  
October 21, 2015  
November 18, 2015  
December 16, 2015

January 14, 2015  
February 11, 2015  
March 11, 2015  
April 8, 2015  
May 13, 2015  
June 10, 2015  
July 8, 2015  
August 12, 2015  
September 9, 2015  
October 14, 2015  
November 12, 2015  
December 9, 2015

January 20, 2016  
February 17, 2016  
March 16, 2016  
April 20, 2016  
May 18, 2016  
June 15, 2016  
July 20, 2016  
August 17, 2016  
September 21, 2016  
October 19, 2016  
November 16, 2016  
December 21, 2016

January 13, 2016  
February 10, 2016  
March 9, 2016  
April 13, 2016  
May 11, 2016  
June 8, 2016  
July 13, 2016  
August 10, 2016  
September 14, 2016  
October 12, 2016  
November 9, 2016  
December 14, 2016

January 18, 2017  
February 15, 2017  
March 15, 2017  
April 19, 2017  
May 17, 2017  
June 21, 2017  
July 19, 2017  
August 16, 2017  
September 20, 2017  
October 18, 2017  
November 15, 2017  
December 20, 2017

January 11, 2017  
February 8, 2017  
March 8, 2017  
April 12, 2017  
May 10, 2017  
June 14, 2017  
July 12, 2017  
August 9, 2017  
September 13, 2017  
October 11, 2017  
November 8, 2017  
December 13, 2017